

Mid North Coast
Joint Organisation

mncjo



Minutes for the MNCJO Board Meeting

Date: 2 June 2023
Location: Kempsey Shire Council
Time: 12:00 PM





1 ATTENDANCE

Voting Members:

Mayor Leo Hauville, Mayor Kempsey Shire Council,
Mayor Peta Pinson, Port Macquarie Hastings Council
Deputy Mayor Cr Joanne Cook, Councillor Bellingen Shire Council

Non-Voting Members:

Mark Griffioen, Acting General Manager, Bellingen Shire Council and
MNCJO Acting Executive Officer,

Craig Milburn General Manager, Kempsey Shire Council

Dr Clare Allen, Chief Executive Officer Port Macquarie

In attendance:

Cr Lauren Edwards, Councillor Port Macquarie Hastings Council

Louise McMeeking, Director Regional North Coast, Regional NSW

Michael Thurston, General Manager, Destination North Coast

Anita Gambhir, Council Engagement Manager, Office Local Government

Madeleine Lawler Regional Development Australia

Kieren Dell, Regional Development Australia

Noam Bardea MNCJO Jonza Project Officer

Richard Chapman, MNCJO Regional Capability Officer

2 ACKNOWLEDGEMENT OF COUNTRY

Bellingen Shire Council acknowledges the Gumbaynggirr people as the Traditional Custodians of the land on which we live, work and learn. We pay our respects to Elders past, present and emerging.

3 APOLOGIES

Apologies received for

- Mayor Steve Allan
- Liz Fairweather

4 DECLARATION OF PECUNIARY AND NON PECUNIARY INTEREST

NIL

5 MINUTES - MNCJO BOARD



Subject Minutes - MNCJO Board - 3 March 2023

Presented by

Resolved: Cr Pinson/Cr Hauville/Cr Cook
CARRIED: 3/0 AGAINST: NIL

That the MNCJO Board adopt the attached Minutes - MNCJO BOARD 3 March 2023

6 MINUTES - MNCJO GMAC

Item 6.1

Subject Minutes - MNCJO GMAC 12 May 2023

Presented by

Resolved: Cr Pinson/Cr Hauville/Cr Cook
CARRIED: 3/0 AGAINST: NIL

The Board receive and note that attached Minutes - MNCJO GMAC 12 May 2023

7 BUSINESS ARISING

NIL

8 MNCJO PROJECT UPDATES



Item **8.1**

Subject **Simtable for Community Empowerment Update**

Presented by **Liz Fairweather, Project Manager**
Linda Villy
Project Officer (Simtable)

Resolved: Cr Pinson/Cr Hauville/Cr Cook
CARRIED: 3/0 AGAINST: NIL

That MNCJO Board note the Simtable for Community Empowerment program update.

Item **8.2**

Subject **JONZA Project Update**

Presented by **Liz Fairweather, Project Manager**
Noam Bardea Project Officer (Net Zero Acceleration)

Resolved: Cr Pinson/Cr Hauville/Cr Cook
CARRIED: 3/0 AGAINST: NIL

That MNCJO Board note the Joint Organisation Net Zero Acceleration (JONZA) program update.

Item **9.1**

Subject **Joint Organisation Net Zero project - Noam Bardea**

Presented by



Resolved: Cr Hauville/Cr Cook/ Cr Pinson
CARRIED: 3/0 AGAINST: NIL

1. That the MNCJO Board receive a presentation from Joint Organisation Net Zero Project - Noam Bardea.
2. Send the presentation to attendees of the MNCJO Board.
3. Arrange Joint Organisation Net Zero project - Noam Bardea to present to all Councillors of the members Councils.

Item **8.3**

Subject **Circular Economy Centre of Excellence Update**

Presented by **Liz Fairweather, Project Manager**

Resolved: Cr Hauville/Cr Cook/ Cr Pinson
CARRIED: 3/0 AGAINST: NIL

That MNCJO Board note the update on the Circular Economy Centre of Excellence project noting the appointment of Talis Consulting.

Item **8.4**

Subject **Disaster Risk Reduction Project Update**

Presented by **Liz Fairweather, Project Manager**

Resolved: Cr Hauville/Cr Cook/ Cr Pinson
CARRIED: 3/0 AGAINST: NIL

That MNCJO Board note the update on the Disaster Risk Reduction Project.



9 SPEAKERS

10 OTHER JO FORUMS

Item **10.1**

Subject **Jo Chairs Forum - no Minutes at the time of building the Agenda**

Presented by

Noted

11 STANDING UPDATES

Item **11.2**

Subject **Regional NSW - Louise McMeeking**

Presented by **Louise McMeeking**

Resolved: Cr Hauville/Cr Cook/Cr Pinson
CARRIED: 3/0 AGAINST: NIL

1. That MNCJO Board receive the attached update from Regional NSW
2. Invitations to be forwarded from the MNCJO with future dates to Ministers Jenny Aitchison, Tara Moriarty & Rose Jackson MP to attend a MNCJO Board meeting



Item	11.1
Subject	Office of Local Government - Anita Gambhir
Presented by	

Resolved: Cr Pinson/Cr Hauville/Cr Cook
CARRIED: 3/0 AGAINST: NIL

1. That MNCJO GMAC receive an update from OLG in this report.
2. Additional update;

Review of Local Government (General) Regulation

- New Reg will commence on 1 Jan 2026. Options paper will be issued at some stage. We are at the beginning of the process.

Changes to the State Records Act 1998 (the Act) that take effect from 1 January 2024 will affect council records.

Under the changes:

- State records will be open to the public by default once they are 20 years old (was 30years), unless they are closed via a Closed to Public Access (CPA) direction
- All public offices, including councils, will be required to submit a plan in 2024 outlining their intention to transfer records that are required as State archives.
- Councils will need to renew or register CPA directions with MHNSW well in advance of 1 January 2024 to ensure appropriate protection of sensitive information.
- During 2024, councils will need to submit a transfer plan to MHNSW.

Refer to Council Circular 23-04 for more details.

Veteran Employment Program

OLG Project Officer and NSW Office of Veteran Affairs would like to make presentation to the upcoming Board meeting:

- to help veterans understand the benefits of working within NSW Government and demystifying the application process.
- And equally as importantly, to assist human resource personnel and hiring managers understand the skills and attributes veterans have obtained



throughout their ADF careers and the benefits of hiring veterans.

Item **11.3**
Subject **Destination North Coast - Michael Thurston**
Presented by **Michael Thurston**

Resolved: Cr Cook/Cr Hauville/Cr Pinson
CARRIED: 3/0 AGAINST: NIL

That MNCJO GMAC receive the attached update from Destination North Coast.

Item **11.4**
Subject **Regional Development Australia - Madeleine Lawler**
Presented by **Madeleine Lawler**

Resolved: Cr Cook/Cr Pinson/Cr Hauville
CARRIED: 3/0 AGAINST: NIL

That MNCJO GMAC receive an update from Regional Development Australia -
Madeleine Lawler

12 REPORTS FOR THIS MEETING

Item **12.1**
Subject **Late Report - Recruitment of Executive Officer - Mid North
Coast Joint Organisation**
Presented by **Mark Griffioen, Acting General Manager**



Resolved: Cr Pinson/Cr Hauville/Cr Cook
CARRIED: 3/0 AGAINST: NIL

1. The Board note the details of this report in relation to the resourcing required for the Joint Organisations.
2. That the Board approve the recruitment to the role of Executive Officer for a 12 month period on a part time basis with the Board and the Acting Executive Officer being appointed as the selection panel.
3. That this appointment be in line with section 338 of the Local Government Act 1993 which requires General Managers and Executive Officers to be employed under contracts with terms of between 12 months and 5 years based on the standard contracts approved by the Departmental Chief Executive of the Office of Local Government.

13 GENERAL BUSINESS

NIL

The meeting concluded at 1:15pm

Cr Peta Pinson

MAYOR.

CHAIRPERSON