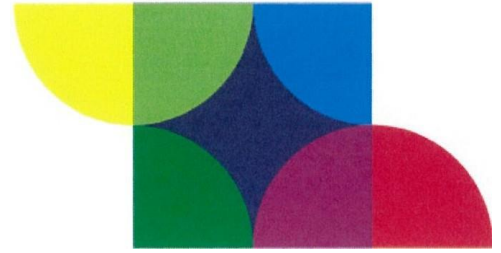


**Mid North Coast
Joint Organisation**

mncjo



Mid North Coast Joint Organisation Board Meeting

Minutes

Date: 9 August 2019

Location: Bellingen Shire Council - 33 Hyde Street, Bellingen

Time: 9.30am

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PRESENT

Mayor Liz Campbell	Kempsey Shire Council (Chair)
Mayor Dominic King	Bellingen Shire Council (Deputy Chair)
Mayor Peta Pinson	Port Macquarie-Hastings Council
Tanya Lantaville	Department of Premier & Cabinet
Craig Swift-McNair	Port Macquarie-Hastings (General Manager)
Liz Jeremy	Bellingen Shire Council (General Manager)
Craig Milburn	Kempsey Shire Council (General Manager)
Michael Thurston	Destination North Coast (General Manager) –Associate member

APOLOGIES

Louise McMeeking	Department of Premier & Cabinet
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OTHER ATTENDEES

Fionnuala Dixon	Executive Officer (MNCJO)
Anita Gambhir	Engagement Officer - North Coast, and Eastern DPIE
Peter Evans	Engagement Officer - Central NSW DPIE

The meeting opened 9:30am

1. ACKNOWLEDGEMENT OF COUNTRY

Upon the invitation of the Chair, the Mayor of Bellingen opened the meeting by acknowledging the meeting was being held on the traditional lands of the Gumbaynggirr people and extended respects to the Elders, present, past and emerging.

2. DECLARATION OF PECUNIARY AND NON-PECUNIARY INTEREST

Nil

3. DRAFT RENEWAL ENERGY BLUEPRINT FOR LOCAL GOVERNMENT

MOVED: *KING/PINSON*

RECOMMENDATION:

That the Board note that

- 1) **The current status of the Draft Renewal Energy Blueprint for Local Government is currently progressing through the DPIE approval process.**
- 2) **It is anticipated the official launch will occur around the end of September 2019.**
- 3) **A copy should be released to all Councils/JOs in approximately two weeks.**

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

4. ITEMS BY EXCEPTION

MOVED: *KING/PINSON*

RECOMMENDATION:

That the following items be dealt with by exception:

Items: 6, 8, 10, 15, 16

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

5. CONFIRMATION OF PREVIOUS MINUTES

MOVED: *PINSON/KING*

RECOMMENDATION:

That the Minutes of the MNCJO Board meeting of 12 June 2019 be confirmed.

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

6. PACIFIC HIGHWAY HANDOVER

MOVED: *PINSON/KING*

RECOMMENDATION:

That the Executive Officer draft a letter, under Chair signature, to invite Minister Toole to visit the region to meet with the Board, with a view to build goodwill and better relations

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

7. WHY LOCAL GOVERNMENT MATTERS

MOVED: *KING/PINSON*

RECOMMENDATION:

That the Board note:

- 1) **The media release outlining the broad regional results of the WLGGM research.**
- 2) **A Community Resilience and Disaster Preparedness project grant submission was not submitted to the Community Resilience Innovation Program for grant funding, by the closing date of 23 July.**

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

8. THE POTENTIAL ESTABLISHMENT OF NEW JOINT ORGANISATIONS

MOVED: *CAMPBELL/PINSON*

RECOMMENDATION:

- 1) **The EO is instructed to draft a letter, under Chair signature, to the Minister stating that further to the meeting on 1st August, the MNCJO seeks a formal statement to confirm that there will be no NSW government support for the creation of a Northern Mid North Coast Joint Organisation.**
- 2) **That the Office of Local Government (OLG) advocate on behalf of the MNCJO to the Minister Local Government regarding supplying formal confirmation for non-establishment of the Northern Mid-Coast Joint Organisation. Engagement Officer to report back next Board meeting.**

- 3) That the OLG also advocate to the Minister for Local Government that the funding guidelines of the recently announced \$150K grant, and of future grants, include a provision to allow application of an admin/governance component to support future sustainability of the JO operations.
- 4) The EO is instructed to follow up with the MNCJO Office of Local Government Engagement Officer on the likely timing of the Office of Local Government review on the effectiveness of the Joint Organisations

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

9. BANK ACCOUNTS FOR THE MNCJO

MOVED: *PINSON/KING*

RECOMMENDATION:

That the Board note and approve:

- 1) The opening of a new community solutions account for the MNCJO with Kerry Avery, Alicia Martin and Nicole Spencer as the required 3 signatories on the account and that card access to the be given to Fionnuala Dixon and Rebecca Montague- Drake.
- 2) The account will be set up so those with debit card access can sign for expenditure up to the card balance, in accordance with MNCJO expenditure protocols, policy and within the adopted MNCJO budgets
- 3) An initial deposit will be effected, of an amount as determined by Executive Officer and Signatory but no more than \$5000 per card. This amount to be replenished by Finance upon normal expenditure acquittance process being applied and that such expenditure is in line with adopted MNCJO budgets.

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

11. AUDIT OF THE MID NORTH COAST JOINT ORGANISATION

MOVED: *PINSON/KING*

RECOMMENDATION:

That the Board instruct the Executive Officer to draft a letter to the Minister highlighting the financial impost by the restraint placed on our ability to freely negotiate a market-based fee, potentially eroding the financial viability of the Joint Organisation

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

12. PARLIAMENT HOUSE SHOWCASE

MOVED: *PINSON/KING*

RECOMMENDATION:

That the Board note a potential joint Showcase of the Northern Rivers and Mid-North Coast regions is proposed for 1st Quarter 2020.

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

13. MNCJO TIMBER BRIDGES RENEWAL PROJECT

MOVED: *PINSON/KING*

RECOMMENDATION:

That the Board instruct:

1. **The Executive Officer to work with DPIE to determine the process and steps required to enable the Timber Bridges Project to move from an in-principle support status, to a state of action that enables the MNCJO timber bridges project being utilized as a pilot, when the grant funding becomes available**
2. **The Executive Officer to seek formal confirmation of the 'in principle support' of the Timber Bridges as a pilot program.**

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

14. THE NORTH COAST ENABLING REGIONAL ADAPTATION REPORT

MOVED: *KING/PINSON*

RECOMMENDATION:

That the Board note the information provided in relation to the North Coast Enabling Regional Adaption Report

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

15. MINUTES OF THE GENERAL MANAGERS ADVISORY COMMITTEE (GMAC) MEETING HELD ON 5th JULY 2019

MOVED: *PINSON/KING*

RECOMMENDATION:

That the Board note the minutes of the General Managers Advisory Committee meeting held on 5 July 2019.

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

16. CORRESPONDENCE

MOVED: *KING/PINSON*

RECOMMENDATION

That the Board note the incoming and outgoing correspondence included on the correspondence register.

RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

17. LATE REPORTS

MOVED: *CAMPBELL/KING*

RECOMMENDATION

That the Board note the information provided in the late reports as detailed in the table below and approve the related resolutions.

Attendee	Report	Resolution
MNCJO	<p>Update provided on the NSW JO Chairs meeting and subsequent EO workshop held on the 1/8 and 2/8 respectively, in Sydney where Hon. Minister Shelley Hancock announced the Government would provide an additional \$150,000 of one-off funding to each Joint Organisation, to be used to assist with (and to demonstrate) capacity building. Further details to be released shortly.</p> <p>An EO workshop was conducted the following days where Hunter JO shared its success with operating commercial entities that help to fund their JO. However, it was cautioned that this was not a model that could be utilized by all JOs as that would create a situation of market saturation.</p> <p>The EOs then brainstormed on current constraints and potential ways forward to achieve sustainability. These discussions and case studies will continue to be explored in subsequent EO workshops</p>	<p>1. That the Board note that MNCJO Chair Liz Campbell will undertake Chairing responsibilities for the next Chairs meeting in October in Sydney for all JOs, with the Executive Officer to organise the meeting and provide administration support.</p>
Tourism NSW:	<p>The Board was updated on the North Coast Tourism Award Gala evening held on the 1/8/2019. Kempsey Shire Council was acknowledged and congratulated on delivering this successful event.</p> <p>Next year Tourism NSW are hoping to launch the findings of the University of NSW study of short stay accommodation conducted across Northern NSW, which will provide an opportunity for benchmarking.</p> <p>It was further advised that Ethical and Wellness is a continuing and growing theme for tourism.</p>	<p>2. That the Executive Officer create a standing item for Tourism NSW on future MNCJO Board Agendas.</p>

	<p>There was some general discussion on the proposal presented at the previous day's GMAC meeting (8 August) by the the National Parks Association of NSW on a proposed Great Koala National Park which potentially provided an opportunity to enhance wellness, ethical and nature-based tourism offerings. It appeared that the proposed model was drawn from NZ which potentially enables an opportunity to deliver jobs while at the same time helping to deliver biodiversity sustainability.</p>	<p>3. That the Board invite the National Park Association of NSW to the next meeting to present on the proposed creation of the Great Koala National Park</p>
<p>Bellingen Shire Council</p>	<p>The Waste Crises issue impacting all Councils was discussed, with a suggestion that a NSW working group is needed to develop a strategy and mechanism to manage waste collectively across NSW</p>	<p>4. That the Board endorse the following resolution for tabling at the next Country Mayors and Chairs Meetings:</p> <p>5. That Local Government NSW strongly advocates to the NSW Government to ensure the Waste and Recycling Strategy currently under development, recognizes the imperative for significant investment in both research and development, and implementation of on ground infrastructure to enable Australia to respond to the waste crises and manage its waste in a sustainable manner and that there is no delay in significantly extending and increasing the <i>Waste Less Recycle More</i> funding.</p>
<p>Kempsey Shire Council</p>	<p>Advised the Board that Engineers from each member Council met the previous day (8th August) and are moving forward with potentially identifying opportunities for synergies and collective efforts on water and sewage projects</p>	<p>6. That the Board note that ongoing updates will be provided as progress is achieved.</p>
<p>Port Macquarie Hastings Council</p>	<p>Notified that the initial Pest Advisory Committee meeting was conducted on the 5th August, which focused on Governance of the Committee, with the draft roles and responsibilities tabled.</p> <p>GM PMHC met with Chris Presland, who is now Director of Natural Disaster Expenditure and Governance, who advised that a Regional Disaster Preparedness Officer will be placed in 3 regions of NSW, but not necessarily in a NSW Government</p>	<p>7. That the Board note the tabled draft roles and responsibilities of the Pest Advisory Committee which can be found as Attachment 1 to these minutes</p> <p>8. That GM PMHC follow up with Director Natural Disaster Expenditure and Governance to advise of the NMCJO preparedness to accept placement and support of a</p>

	Regional Office, meaning that Councils will be considered if appropriate. In addition, \$100K of funding will accompany the officer to further Community Resilience and Disaster Recovery in their region.	Regional Disaster Preparedness Officer in one of our member Council offices, in light of the finding of the WLGGM report, which highlights that 50% of Householders and less than 60% of Businesses in our region are prepared for recovery following a disaster event.
The Chair	Elaborated further on the NSW JO Chairs meeting and tabled a PowerPoint presentation by Tim Hurst and Steve Orrs which was provided in the Chairs meeting on the 1 st August 2019.	9. That the Board note the presentations which may be found as Attachment 2 to the minutes
DPIE/DPC	<p>There was some general discussion on the role of the DPIE and the relationship with, and differing role from that of the DPC.</p> <p>The role of the DPIE engagement officers was also clarified.</p> <p>It was expressed that a perception sometimes existed that items raised were not progressing and that this was due to regular advice on status not being provided in Board meetings, with the timing of the OLG review of JO effectiveness cited as an example.</p>	<p>10. The Executive Officer to include a standing item on the MNCJO Board agenda to enable an update from the DPIE Engagement Officer, and from DPC regional, each meeting</p> <p>11. DPIE Engagement Officer to provide update on the timing of the OLG review of JO effectiveness and any other items of potential interest to the Board, next meeting</p>
General	To close out the meeting there was some general discussion of items of interest	<p>That the Board note that:</p> <p>12. Local Govt State Award negotiations are ongoing, and the Board will be kept updated.</p> <p>13. Executive Officer is instructed to create a spreadsheet to provide an update on all current and ongoing MNCJO actions, for quarterly Board review</p>

		14. An invitation is to be extended to Nambucca, Coffs and Clarence Councils to attend a Dinner on the 14 October at Warwick Farm as part of the LGNSW annual conference.
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RESOLVED

CARRIED: 3/0
FOR: *Pinson, King, Campbell*
AGAINST: *Nil*

18. CONFIDENTIAL MATTERS

There were no confidential matters

Meeting closed: 12.30pm

Next Meeting: 11 October 9.30am Port Macquarie Hastings Council

ATTACHMENTS APPENDED

1. Draft roles and responsibilities of the Pest Advisory Committee
2. Presentations to the NSW JO Meeting 1 August 2019 being;
 - 2.1 Update Powerpoint by Tim Hurst
 - 2.2 Minutes of the Chairs Meeting
 - 2.3 MOG Changes Regional NSW Powerpoint by Steve Orrs
 - 2.4 Terms of reference Chairs Forum