

Mid North Coast
Joint Organisation

mncjo



Minutes for the MNCJO BOARD MEETING

Date: 19 November 2021
Location: Bellingen Shire Council
Time: 9:00 AM





1 ATTENDANCE

Voting Members

Mayor Liz Campbell, Kempsey Shire Council (Chair) Mayor Dominic King, Bellingen Shire Council Mayor Peta Pinson, Port Macquarie-Hastings Council

Non-Voting Members

Liz Jeremy, General Manager, Bellingen Shire Council and , MNCJO Executive Officer, John Alexander MNCJO Project Manager, Craig Milburn, General Manager, Kempsey Shire Council, Dr Clare Allen, Chief Executive Officer Port Macquarie-Hastings Council, Kristy Swain, Director North Coast, Department of Regional NSW, Mark, Darren Boulet, NSW Office of Emergency Management. Richard Watkinson Thomas Noble & Russle Accountants, Kerry Grace

2 ACKNOWLEDGEMENT OF COUNTRY

Bellingen Shire Council acknowledges the various people as the Traditional Custodians of the land on which we live, work and learn. We pay our respects to Elders past, present and emerging.

3 APOLOGIES

John Alexander - Project Manager MNCJO

4 DECLARATION OF PECUNIARY AND NON PECUNIARY INTEREST

NIL

5 MINUTES

Item	5.1
Subject	MINUTES - MNCJO Board - 13 August 2021
Presented by	

Resolved Pinson/King

That the MNCJO Board receive and note the attached Minutes for the meeting held 13 August 2021.

CARRIED: 3/0

AGAINST: Nil



6 BUSINESS ARISING

NIL

7 SPEAKERS

Item 7.1
Subject Auditor - Richard Watkinson from Thomas Noble & Russell Accountants
Presented by

Auditor - Richard Watkinson from Thomas Noble & Russell Accountant.

Smooth Audit process. JO Very strong potion in 20/21.

No Issues of significance.

Low Risk

Operation of bank account

Former employee as account signatory

Formalising an agreement for the Project Manager

Item 7.2
Subject Gary McKinnon - Director Resilience NSW
Presented by

Apology received from *Gary McKinnon - Director Resilience NSW*

8 MINUTES OF THE GENERAL MANAGERS ADVISORY COMMITTEE MEETING



Item **8.1**
Subject **Minutes - MNCJO GMAC - 12 November 2021**
Presented by

Resolved Pinson/King

That the MNCJO Board receive and note the attached Minutes for GMAC held on Friday 12 November 2021.

AGAINST: Nil

9 CORRESPONDENCE

Item **9.1**
Subject **Correspondence**
Presented by

Resolved Pinson/King

That MNCJO Board receive and note the attached correspondence. Noting only 2 formal documents received since June 2021.

CARRIED: 3/0

AGAINST: Nil

10 MNCJO PROJECT UPDATES



Item **10.1**
Subject **Koala Recovery Partnership**
Presented by **John Alexander, Project Manager**

Resolved Pinson/King

Rebecca Montague-Drake was unable to join the meeting.

That GMAC:

1. Receive and note the attached report
2. Acknowledge the exceptional work undertaken by Rebecca Montague-Drake, the MNCJO Koala Ecologist, in relation to the Koala Recovery Project
3. That the MNCJO Board receive a presentation from Rebecca Montague-Drake early in 2022.

The Board congratulated Rebecca Montague-Drake for great work. Acknowledge that as one of the smallest JO's this work will be recognised widely. Acknowledge how Bellingen embraced this. GM's have supported this program behind the scenes.



Item **10.2**
Subject **Regional Disaster Preparedness Officer Update**
Presented by **Darren Boulet**

Resolved Pinson/King

That the MNCJO Board

1. receive and note the attached report from the Regional Disaster & Preparedness officer
2. note that GMAC has recommended that the JO establish a working group consisting of the Regional Disaster Preparedness Officer and the Resilience & Recovery Officers from each Council to address the issues outlines in the report and report back to the GMAC in the first 1/4 of 2022.
3. That the JO advocate to the Minister Resilience NSW the continuance of the Disaster Dashboard with funding from the NSW Government
4. That the JO acknowledge that the work highlighted the importance of NSW Government investment in the localised disaster. Share the body of work where relevant. Ministers LGNSW highlight the need for a regional disaster response.

CARRIED: 3/0

AGAINST: Nil

11 OTHER JO FORUMS



Item **12.1**
Subject **Destination North Coast Update**
Presented by **Michael Thurston**

Resolved Pinson/King

That the MNCJO Board receive and note the attached update.

CARRIED: 3/0
AGAINST: Nil

Item **11.1**
Subject **JO Chairs Meeting - 4 November 2021**
Presented by **John Alexander, Project Manager**

Resolved Pinson/King

That the Board receive and note that attached Minutes from the JO Chairs - 4 November 2021.

CARRIED: 3/0
AGAINST: Nil

12 STANDING UPDATES



Item **12.2**
Subject **Office of Local Government**
Presented by

NIL

Item **12.3**
Subject **Regional Development Australia - Kerry Grace**
Presented by

Resolved Pinson/King

Verbal update - Regional Development Australia - Kerry Grace

- Local Jobs Program: RDAMNC will manage this in the Mid North Coast until 30 June 2022. The first project has recently been awarded by the Department of Employment (external to RDAMNC decision making processes or endorsement)
- In 2022, from March RDAMNC will run 6 x small business and jobs fairs
- Main focus in 2022 is Circular Economy, Housing, Business Preparedness and Workforce development
- Ignite MNC update: 179 tickets booked, RDAMNC Committee made tickets free in 2021, utilised the WHova App
- Advocating for inclusion of soft infrastructure in conversations with RDANSW peak body and (by proxy) infrastructure NSW
- RDAMNC's economic analysis and reports through 2021, can send on request and are available on www.rdamnc.org.au

CARRIED:3/0

AGAINST: Nil

13 REPORTS FOR THIS MEETING



Item **13.1**
Subject **MNCJO Website**
Presented by

Resolved Pinson/King

That MNCJO Board approve

1. The establishment of and funding for a dedicated website as detailed in this report
2. The development of a Communications Protocol to ensure information relating to the MNCJO is current.

CARRIED: 3/0

AGAINST: Nil

Item **13.2**
Subject **2020-2021 General Purpose Financial Statements - Audit**
Presented by **John Alexander, Project Manager**

Resolved Pinson/King

That the MNCJO Board

1. endorse the 2020-2021 Mid North Coast Joint Organisation (MNCJO) General Purpose Financial Statements
2. Prepare a formal agreement between the MNCJO and Bellingen Shire Council in relation to the delivery of Project Management Services by Bellingen Council on behalf of the MNCJO

CARRIED: 3/0

AGAINST: Nil



Item **13.3**
Subject **Increasing Resilience to Climate Change (IRCC)**
Presented by **John Alexander, Project Manager**

Resolved King/Pinson

That the MNCJO Board

1. Receive and note this report
2. Endorse the strategy to seek expressions of interest (EOI) to fill places still available under the current program
3. Endorse the strategy to seek further EOI to develop resilience projects in each of the Member Council Local Government areas
4. If required seek an extension of time to complete the project from the grant provider.
5. Provide support to Charles Sturt University if they are successful in their application for funding to strengthen leadership and resilience education opportunities for the local community.

CARRIED: 3/0

AGAINST: Nil

Item **13.4**
Subject **Capacity Building Fund Stage 2**
Presented by **John Alexander, Project Manager**

Resolved King/Pinson

That the MNCJO Board

1. Receive and note this report
2. Note the action to engage Consultants to undertake work in relation to the Community Land Trust (CLT) and Circular Economy as detailed below.

CARRIED: 3/0

AGAINST: Nil



Item **13.5**
Subject **Biodiversity Stewardship and Carbon Market Projects**
Presented by **John Alexander, Project Manager**

Resolved Pinson/King

That the MNCJO Board

1. receive and note this report.
2. note that a presentation will be made to the MNCJO Board in the 1st quarter in 2022.

CARRIED: 3/0

AGAINST: Nil



Item	13.6
Subject	Meeting Dates for the Mid North Coast Joint Organisation Board for 2022
Presented by	Liz jer

Resolved Pinson/King

That the MNCJO Board nominate calendar dates for 2022.

CARRIED: 3/0

AGAINST: Nil

GENERAL BUSINESS

1. That GMAC review the option of collaboration over regional tourism opportunities (in partnership with Michael Thurston from Destination North Coast & Kerry Grace from Regional Development Mid North Coast.
2. Bushfire rate relief - burn scar from Service NSW not to proceed. Mid Coast 300 property owners \$400,000. Resolve to write to Victor Dominello recommending any action and have State Government represented.

The meeting concluded at 11:30 AM

Signed

Cr Liz Campbell,

MAYOR.

CHAIRPERSON