

Mid North Coast
Joint Organisation

mncjo



Agenda for the MNCJO EXTRAORDINARY BOARD MEETING

Date: 31 October 2022

Location: MS Teams

Time: 9:00 AM



1 ATTENDANCE

2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES

4 DECLARATION OF PECUNIARY AND NON PECUNIARY INTEREST

5 SPEAKERS

- 5.1. AUDITOR – RICHARD WATKINSON FROM THOMAS NOBLE & RUSSELL ACCOUNTANTS

6 REPORTS FOR THIS MEETING

- 6.1. GENERAL PURPOSE FINANCIAL STATEMENTS
- 6.2. DISCLOSURE OF INTEREST RETURNS



5 SPEAKERS

Item 5.1
Subject Auditor – Richard Watkinson from Thomas Noble & Russell Accountants
Presented by Richard Watkinson

RECOMMENDATION

That the MNCJO Board hear from - Auditor – Richard Watkinson from Thomas Noble & Russell Accountants

ATTACHMENTS

None



6 REPORTS FOR THIS MEETING

Item	6.1
Subject	General Purpose Financial Statements
Presented by	Liz Fairweather, Project Manager

RECOMMENDATION

That the MNCJO Board

1. endorse the 2021-2022 Mid North Coast Joint Organisation (MNCJO) General Purpose Financial Statements.
2. submit the General Purpose Financial Statements to the NSW Office of Local Government (OLG) and place them on the MNCJO website in compliance with s418(2) of the NSW Local Government Act.

EXECUTIVE SUMMARY

Section 416 1(A) of the *NSW Local Government Act* (the Act), 1993, requires that all council financial reports be audited within four months of the end of the financial year (ie in this case, 30 October 2022). The financial audit of the Mid North Coast Joint Organisation (MNCJO) for the period 2020/2021 was completed by auditors Thomas, Nobel and Russell (TNR).

REPORT DETAIL

The financial audit of the MNCJO for the period 2021/2022 was completed by auditors Thomas, Nobel and Russell (TNR).

In the 21/22 financial year the MNCJO recorded a net loss result. This is due to income being recorded in accordance with the Australian Accounting Standards i.e., general operating income is recognised on receipt.

In the 20/21 financial year significant grant income was received (\$412,262) and the expenditure for these projects was recorded in the 21/22 financial year. The Koala Recovery Project recorded income for 21/22 financial year is \$161,633 with expenditure of \$247,045.

Noting the foregoing timing issue it is considered that the MNCJO is a in sound financial position overall.

Thus the Auditor General noting in his 'Report on the Conduct of the Audit for the Year ended 30 June 2002 that:

The Joint Organisation's net result for the year ended 30 June 2022 was a loss of \$283,358. The Joint Organisation's primary income source during the year was from operating and capital grants of \$45,000 which contributed to 19.4 per cent of the Joint Organisation's income from continuing operations of \$231,633. The grant funding was received from Koala Conservation Australia (Koala Hospital). The Joint Organisation also received \$185,000 of income from member council contributions.

The Joint Organisation's total operating expenses from continuing operations for the year ended 30 June 2022 was \$514,991 which primarily consisted of employee benefits and on-costs of \$55,015 and administration expenses of 459,976.

At 30 June 2022, the Joint Organisation had total assets of \$802,110 and net assets of \$740,540. The Joint Organisation's main assets consist of cash of \$771,851 and receivables of \$30,259.

The audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Joint Organisation's accounting records or financial statements. The Joint Organisation's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited*
- staff provided all accounting records and information relevant to the audit.*

Pending the Board resolution of the MNCJO Extra-Ordinary meeting held 28 October 2022, the General Purpose Financial Statements will be submitted to the Office of Local Government (OLG) on schedule and placed on the MNCJO website in compliance with LGA s418(2).

ATTACHMENTS

1. Report - MNCJO General Purpose Reports - 2021 - 2022



GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2022

Mid North Coast Joint Organisation

General purpose financial statements for the year ended 30 June 2022

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Mid North Coast Joint Organisation is constituted under the *Local Government Act 1993 (NSW)* and has its principal place of business at:

Mid North Coast Joint Organisation
17 Burrawan Street
Port Macquarie NSW 2444

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.mncjo.nsw.gov.au

Mid North Coast Joint Organisation

Statement of Income and Accumulated Surplus for the year ended 30 June 2022

	Notes	2022 \$	2021 \$
Income:			
Member council contributions	B1-1	185,000	203,000
Grants provided for operating purposes	B1-2	45,000	634,263
Interest and investment revenue	B1-3	-	46
Other Income	B1-4	1,634	8,663
Total income		231,634	845,972
Expenses			
Employee benefits and on-costs		55,015	101,762
Administrative Expenses	B2-1	459,976	282,611
Total expenses		514,991	384,373
Net operating result for the year		(283,357)	461,599
Net result for the year		(283,357)	461,599
Accumulated surplus at 1 July		1,023,897	562,298
Accumulated surplus at 30 June		740,540	1,023,897

The above Statement of Income and Accumulated Surplus should be read in conjunction with the accompanying notes.

Mid North Coast Joint Organisation

Statement of Financial Position as at 30 June 2022

	Notes	2022 \$	2021 \$
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	771,851	1,095,734
Receivables	C1-2	30,259	-
Total current assets		802,110	1,095,734
Total assets		802,110	1,095,734
LIABILITIES			
Current liabilities			
Payables	C3-1	58,518	51,358
Employee benefit provisions	C3-2	3,052	20,479
Total current liabilities		61,570	71,837
Total liabilities		61,570	71,837
Net assets		740,540	1,023,897
EQUITY			
Accumulated Surplus		740,540	1,023,897
Total equity		740,540	1,023,897

The above Statement of financial position should be read in conjunction with the accompanying notes.

Mid North Coast Joint Organisation

Statement of Cash Flows for the year ended 30 June 2022

	2022	2021
Notes	\$	\$
Cash flows from operating activities		
Receipts:		
Contributions from member councils	185,000	253,000
User charges and fees	-	-
Grants	17,500	634,263
Interest received	-	46
Other income	(1,125)	8,663
Payments:		
Employees	(72,595)	(95,617)
Non-employee cash outflows	(452,663)	(244,302)
Net cash provided from (or used) in operating activities	(323,883)	556,053
Net increase/(decrease) in cash and cash equivalents	(323,883)	556,053
Cash and cash equivalents at beginning of reporting period	1,095,734	539,681
Cash and cash equivalents at end of reporting period	771,851	1,095,734

C1-1

The above Statement of cash flows should be read in conjunction with the accompanying notes.

Mid North Coast Joint Organisation

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A. About the Joint Organisation and these financial statements**A1. Basis of Preparation**

These financial statements were authorised for issue by the Board of the Joint Organisation on the 28 October 2022. The Board has the power to amend and reissue these financial statements.

The principal accounting policies adopted in the preparation of these financial statements are set out below.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards - Simplified Disclosures, the *Local Government Act 1993 (NSW)* and Regulations, and the Joint Organisation Code of Accounting Practice and Financial Reporting. Mid North Coast Joint Organisation is a not-for-profit entity.

b. Historical cost convention

These financial statements have been prepared under the historical cost convention.

c. Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the JO's accounting policies. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the JO and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Mid North Coast Joint Organisation makes estimates and assumptions concerning the future. The resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

employee benefit provisions - refer Note C3-2

Significant judgements in applying the JO accounting policies

None are applicable at this stage.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority are presented as operating cash flows.

B. Financial Performance**B1. Sources of income****B1-1 Member Council contributions**

	2022	2021
	\$	\$
Port Macquarie Hastings Council	115,000	121,000
Kempsey Shire Council	45,000	51,000
Bellingen Shire Council	25,000	31,000
Total member council contributions	185,000	203,000

Accounting policy

Contributions by member councils are recognised as revenue at the point in time when the amount to be paid for the period has been determined and communicated to councils. The contribution may be in the form of a cash payment or non-monetary contribution (which is recorded at its fair value).

The methodology for determining the contributions is:

- equal contributions by all member councils in order to perform the principal functions of delivering on strategic regional priorities, regional leadership and intergovernmental cooperation.
- contributions by participating member councils for the functions of enhancing strategic capacity and direct service delivery.

B. Financial Performance**B1. Sources of income****B1-2 Grants**

	Operating		Capital	
	2022	2021	2022	2021
	\$	\$	\$	\$
Resilience NSW - Administration Costs	-	12,918	-	-
Office of Local Government (OLG) joint organisation capacity building funding	-	150,000	-	-
Office of Environment & Heritage - Saving our Species - Koala Recovery Partnership	-	150,000	-	-
Office of Local Government - Increasing Resilience to Climate Change	-	58,400	-	-
Office of Local Government - BCRRF Simtable for Community Empowerment	-	157,945	-	-
Office of Environment & Heritage - FABCON Grant	-	-	-	-
Koala Hospital Port Macquarie	45,000	105,000	-	-
Total grants	45,000	634,263	-	-
Comprising:				
- Commonwealth funding	-	-	-	-
- State funding	-	634,263	-	-
- Other funding	45,000	-	-	-
	45,000	634,263	-	-
Timing of revenue recognition				
Grants recognised over time	-	-	-	-
Grants recognised at a point in time	45,000	634,263	-	-
Total grants	45,000	634,263	-	-

Accounting policy**Grants - enforceable agreement with sufficiently specific performance obligations**

Grant revenue arising from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligation is transferred.

The performance obligations are varied according to the agreement but include reaching project milestones, completion of grant acquittals, whether the grant will be refunded if performance obligations are not met.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains the control of the goods/services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods of costs or time are deemed to be the most appropriate methods to reflect the transfer of the benefit.

Capital grants

Capital grants received under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under the Mid North Coast Joint Organisation's control on completion are recognised as revenue and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisition of assets, the revenue is recognised when the asset is acquired and controlled by the Mid North Coast Joint Organisation.

Other grants

Assets (e.g cash) received from other grants are recognised at fair value when the asset is received. The Mid North Coast Joint Organisation considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B. Financial Performance**B1. Sources of income****B1-3 Interest and investment income**

	2022	2021
	\$	\$
Interest in financial assets measured at amortised cost		46
Total interest and investment income	-	46

Accounting policy

Interest and investment income is recognised using the effective interest rates at the date that interest is earned.

B1-4 Other income

	2021	2021
	\$	\$
Contribution from Local Land Services - Koala Recovery Partnership	-	3,000
Other	1,634	5,663
Total other income	1,634	8,663

Accounting policy

Other income is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the assets is de-recognised.

B2. Costs of providing services**B2-1 Administrative Expenses**

	2022	2021
	\$	\$
Contractor and consultancy costs		
- Project Manager Services	55,258	44,745
- Biodiversity Stewardship Project	10,000	68,692
- Koala Monitoring Program consultancy costs	187,833	116,373
- Community Land Trust	35,792	-
- Platform/Co-ordination Hub	10,000	-
- Scholarship Program	47,740	-
Advertising	-	440
Remuneration of auditors	10,250	10,000
Office Expenses	23,804	11,412
Other	69,388	13,910
Sitting Fees	7,250	250
Travelling	2,662	32
Return of Office of Environment & Heritage - FABCON Grant	-	16,757
Total administrative expenses	459,976	282,611

Accounting policy**Employee benefit expenses**

Employee benefit expenses are recorded when the service has been provided to the employee.

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction of the future payments is available.

Administrative expenses

Administrative expenses are recorded on an accruals basis as the Mid North Coast Joint Organisation receives the goods or services.

C. Financial position**C1. Assets we manage****C1-1 Cash and cash equivalents**

	2022	2021
	\$	\$
Cash at bank and on hand	771,851	1,095,734
	771,851	1,095,734
Restricted cash and cash equivalents		
External restrictions	608,455	679,579
Unrestricted	163,396	416,155
	771,851	1,095,734
Restricted cash and cash equivalents		
Total cash and cash equivalents per Statement of Financial Position	771,851	1,095,734
Balances as per Statement of Cash Flows	771,851	1,095,734

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position, however are included as cash and cash equivalents in the Statement of Cashflows.

C1-2 Receivables

	2022	2021
	\$	\$
Other (GST receivable)	2,759	-
Other	27,500	-
Total	30,259	-
Net Receivables	30,259	-

Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment of receivables is assessed using the simplified expected credit loss model where lifetime credit losses are recorded on initial recognition. To measure the expected credit losses, debtors have been grouped based on shared credit risk characteristics and the days past due.

The Joint Organisation has not recognised a provision for impairment at 30 June 2022 on the basis that the Mid North Coast Joint Organisation has no history of credit losses being incurred.

C2. Leasing activities**C2-1 Joint Organisation as a lessee**

(a) Mid North Coast Joint Organisation as a lessee

The Mid North Coast Joint Organisation had one lease for a vehicle during the financial year.

The JO was provided with a vehicle for use in its operations during the first half of the year. There was no official lease and the vehicle was returned to the lessor in November 2021.

This lease is considered a short-term lease and as such is exempt from AASB 16 reporting.

Accounting policy

At inception of a contract, the Mid North Coast Joint Organisation assesses whether a lease exists – i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration?

The Mid North Coast Joint Organisation has elected not to separate non-lease components from lease components for any class of asset and has accounted for payments as a single component.

At the lease commencement, the Mid North Coast Joint Organisation recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where the Mid North Coast Joint Organisation believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises: the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives. The right-of-use is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Mid North Coast Joint Organisation's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured when there is a lease modification or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to lease accounting

Mid North Coast Joint Organisation has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. The Mid North Coast Joint Organisation recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

C3. Liabilities of the joint organisation**C3-1 Payables**

	2022	2021
	\$	\$
Trade payables	41,684	26,823
Accrued expenses	16,834	24,535
Total payables	58,518	51,358

Accounting policy

The Mid North Coast Joint Organisation measures all financial liabilities initially at fair value less transaction costs, subsequent financial liabilities are measured at amortised cost using the effective interest rate method.

Trade payables represent liabilities for goods and services provided to the Mid North Coast Organisation prior to the end of financial period that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

C3-2 Employee benefits

	2022		2021	
	Current \$	Non-Current \$	Current \$	Non-Current \$
Employee benefits provisions				
Annual leave	-	-	3,265	-
Long service leave	3,052	-	17,214	-
Total employee benefit provisions	3,052	-	20,479	-
Current employee benefit provisions not expected to be settled within the next 12 months	-	-	-	-

Accounting policy*Short-term obligations*

Liabilities for wages and salaries, (including non-monetary benefits and annual leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method.

Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Mid North Coast Joint Organisation does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

D. Risks and accounting uncertainties

D1. Financial risk management

Risk management

The Mid North Coast Joint Organisation's activities expose it to a variety of financial risks including credit risk, liquidity risk and interest rate risk.

Financial risk management is carried out by the finance team under policies approved by the Mid North Coast Joint Organisation Board.

The fair value of receivables, investments and financial liabilities approximates the carrying amount.

D2. Contingencies

The Mid North Coast Joint Organisation is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. The Mid North Coast Joint Organisation's share of the net assets or liabilities reflects the contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June 2022 may result in future liabilities or benefits as a result of past events that the JO will be required to fund or share respectively.

E. People and relationships

E1. Related Party Disclosures

E1-1 Key management personnel

Key management personnel (KMP) of the Mid North Coast Joint Organisation are those persons having the authority and responsibility for planning, directing and controlling the activities of the Mid North Coast Joint Organisation, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement and Other Comprehensive Income is \$61,544 (2021: \$44,995)

Other transactions with KMP and their related parties

There were no other transactions between the JO and the KMP and their related parties.

E1-2 Other related parties

There were no transactions between the JO and other related parties (2021:nil)

E2. Other relationships**E2-1 Audit fees**

	2022	2021
	\$	\$
Auditors of the JO - NSW Auditor-General:		
Audit of financial statements	10,250	10,000
Total fees paid or payable to the Auditor-General	10,250	10,000

F. Other matters**F1. Commitments**

The Mid North Coast Joint Organisation does not have any commitments relating to the acquisition of property, plant and equipment that are not recognised in the financial statements as liabilities.

F2. Events occurring after reporting date

At the JO meeting held 28 September, the MNCJO Board resolved to transfer the remaining Koala Recovery Partnership funds to Koala Conservation Australia. This is in accordance with advice of the NSW Department of Planning and Environment.

Mid North Coast Joint Organisation

General Purpose Audit Reports

for the year ended 30 June 2022



6 REPORTS FOR THIS MEETING

Item 6.2
Subject Disclosure of Interest Returns
Presented by Liz Fairweather, Project Manager

RECOMMENDATION

That the Board note the Disclosure of Interest Returns submitted by the Board, and those staff who are designated persons.

EXECUTIVE SUMMARY

The purpose of this report is to table Disclosure of Interest Returns, in compliance with the *NSW Local Government Act 1993*, in relation to the keeping of a register, and the tabling of, disclosure of interest forms by members of the Board of the Mid North Coast Joint Organisation and designated persons.

REPORT DETAIL

This report is to advise of the tabling of the completed Disclosure of Interest Returns.

Section 449(3) of the *NSW Local Government Act 1993* requires Joint Organisation Board Members (and designated persons) who hold that position on 30 June in each year to lodge a "Disclosures of Interest Return". All Board members who held office at 30 June and designated persons, should have lodged such a return with the Executive Officer by 30 September. Under the Act, these returns are to be tabled at the first Board meeting following the last day for lodgement.

As the Extra-Ordinary Board meeting is being conducted online, any member wanting to view the Returns can do so via the Executive Officer. Alternatively, the Disclosures of Interest forms will be available on the MNCJO website.

In line with the personal and privacy considerations outlined in s 57 & s 58 Privacy and Personal Information Act 1998, the MNCJO has redacted addresses and signatures from these returns, prior to publication. This decision has been made following the application of the public interest test.

ATTACHMENTS

1. Disclosure of interests - Board Members_Redacted

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

For further information please read the
Office of Local Government's Self help guide for completion of returns

Ensure that wherever you have nothing to declare, that you have selected the word 'NIL' from the drop-down lists.

MY FULL NAME	GIVEN NAME: <i>DOMINIC</i>	SURNAME: <i>KING</i>
RETURN PERIOD: 2021-2022		

A REAL PROPERTY



A TIP: You must include: (i) either the postal addresses OR particulars of title, i.e. Lot and DP (or SP) of properties anywhere in Australia that you had an interest in at any time during the Return Period; (ii) the Nature of your Interest, i.e. Owner, Part Owner, Lessee, Beneficiary, Occupier or Other

Address of each parcel of real property in which I had an interest at any time during the Return Period	Nature of my Interest: Select from the drop-down list <i>U</i>
---	---

MY PLACE(S) OF RESIDENCE:

No: <i>RD</i>	Lot & DP:	SELECT FROM LIST BELOW <i>Owner</i>
	State: <i>NSW</i>	
Street:	Lot & DP:	SELECT FROM LIST BELOW <i>NIL</i>
	State:	

OTHER REAL PROPERTY POSTAL ADDRESS DETAILS:

No:	Street:	Lot & DP:	SELECT FROM LIST BELOW <i>NIL</i>
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	

If insufficient space, please attach a schedule to this form.

Please tick if adding an attachment ☐



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

B SOURCES OF INCOME

A TIP: Only provide information where the amount of income from an occupation, a Trust or other source, exceeded \$500.

1 SOURCES OF MY INCOME FROM AN OCCUPATION(S)

(sources, not amounts, of income I received from my Occupation(s) at any time during the Return Period)

Position Held e.g. Labourer, Cadet, Project Officer, Manager, etc.	Name and Address of Employer or Description of Office held (if applicable) If self employed include business name & business address	Name of Partnership (if applicable)
COUNCILLOR	Bellingen Shire Council 33 Hyde Street, Bellingen NSW 2460	
BOARD MEMBER	SYDNEY	LOCAL GOVERNMENT NSW

2 SOURCES OF MY INCOME FROM A TRUST

(sources of income, not amounts, I received from a Trust during the Return Period)

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



Select option from this list

NAME AND ADDRESS OF SETTLOR A TIP: The 'Settlor' is the name of a person who created the Trust	NAME AND ADDRESS OF TRUSTEE

3 OTHER SOURCES OF MY INCOME

(sources of other income, not amounts, I received at any time during the Return Period)

TIPS: a Other Sources of Income may include income from rental property, investments, business activities, welfare payments;
b You must include a description sufficient to identify the person, property or business activity from whom, or the circumstances in which, that income was received.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



Select option from this list

C GIFTS

A TIP: Only include description of a single gift or multiple gifts from the same donor, the total value of which exceeded \$500

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section D



Select option from this list

If you declare a gift then you MUST also complete a Gifts and Benefits Declaration Form available on request from the Group Leader Governance

DESCRIPTION OF EACH GIFT RECEIVED BY ME AT ANY TIME DURING THE RETURN PERIOD	NAME AND ADDRESS OF GIFT DONOR



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

D CONTRIBUTIONS TO TRAVEL

A TIP:


- Relates to the return period
- Do not include payments by Council for your work-related travel

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section E

Select *option* from this list


NAME AND ADDRESS OF EACH PERSON WHO MADE GREATER THAN \$250 FINANCIAL OR OTHER CONTRIBUTION TO ANY TRAVEL UNDERTAKEN BY ME DURING THE RETURN PERIOD	DATES TRAVEL WAS UNDERTAKEN	NAME OF STATES, TERRITORIES OF THE COMMONWEALTH AND OTHER COUNTRIES IN WHICH TRAVEL WAS UNDERTAKEN

E INTERESTS AND POSITIONS IN CORPORATIONS

 **TIPS:** (i) Declare only if your shareholding was greater than 10% of voting rights in the corporation (ii) You must declare any position (not Shareholder) you held in a Corporation (including not-for-profit corporation) such as Director, whether or not you held shares in the Corporation or the position was a paid position


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F

Select *option* from this list

If you declare a Position  you held in a Corporation that had a relationship with Council, you MUST complete a Conflict of Interests Disclosure Form in the Councillors Dropbox or located on [Council's Intranet](#)

NAME AND ADDRESS OF EACH CORPORATION IN WHICH I HAD AN INTEREST OR HELD A POSITION AT ANY TIME DURING THE RETURN PERIOD	NATURE OF INTEREST (IF ANY) EG SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY	PRINCIPAL OBJECTS OF CORPORATION (EXCEPT IN CASE OF LISTED COMPANY)

F INTERESTS AS A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER

 **TIPS:** (i) Declare whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F

Select *option* from this list

NAME AND ADDRESS OF PROPERTY DEVELOPER	NATURE OF INTEREST (IF ANY) eg SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY




DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

- A person making a return under clause 4.21 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.
- For the purposes of clause 19 of this schedule:
 - close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the Electoral Funding Act 2018.
 - property developer has the same meaning as it has in Division 7 of Part 3 of the Electoral Funding Act 2018.

G POSITIONS IN TRADE UNIONS OR PROFESSIONAL OR BUSINESS ASSOCIATIONS

 **A TIP:** Do not include general membership but include details of any positions held whether remunerated or not

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and move to Section G



Select option from this list
Nil

NAME OF EACH TRADE UNION AND EACH PROFESSIONAL OR BUSINESS ASSOCIATION
IN WHICH I HELD ANY POSITION (WHETHER REMUNERATED OR NOT)
AT ANY TIME DURING THE RETURN PERIOD


DESCRIPTION OF POSITION



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

H DEBTS

 **A TIP:** You do not need to provide information on (i) the amounts; (ii) debts for less than \$500; (iii) debts to any relative, bank, building society, credit union or other financial institution such as for your home mortgage, credit card or department store

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section H




Select option from this list

Nil

NAME AND ADDRESS OF EACH PERSON OR ORGANISATION (CREDITOR) TO WHOM I WAS LIABLE TO PAY ANY DEBT AT ANY TIME DURING THE RETURN PERIOD

NAME OF CREDITOR	ADDRESS OF CREDITOR

I DISPOSITIONS OF REAL PROPERTY

 **TIPS:** You must disclose details:

- of each disposal of real property since your last return was made by which you wholly or partly retained the use or benefit of the property or the right to repurchase the property;
- of each disposal of real property by other persons or entities whereby you wholly or partly obtained the use of the property;
- disposal includes –
 - grant of a lease or licence for all or part of the land,
 - mortgage over your land,
 - grant of easement over land by which you retain the ability to use the land,
 - sale of land (or grant of option by you) with (i) a lease or licence granted to you or a right for you to repurchase the land, (ii) or an easement or covenant over the land in favour of you
- creation of an option to purchase land in favour of you;
- creation by you of a charge over your land;
- transfer by you of an interest in your land to a Trustee of a Trust of which you are a beneficiary;
- transfer of land to your spouse or by your spouse to a third party whereby you continue to occupy the land;
- transfer of title of your land subject to you continuing to receive a benefit, e.g. rent from the land.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section I



Select option from this list

Nil

Should you require more detailed explanation on the information to be provided in this Section, you should refer to Clauses 188(1) and 188(2) of the Local Government (General) Regulation 2005 or consult your solicitor

1 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY BY ME AT ANY TIME DURING THE RETURN PERIOD AS A RESULT OF WHICH I RETAINED, EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY OR THE RIGHT TO REACQUIRE THE PROPERTY AT A LATER DATE

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:

2 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY TO A PERSON BY ANOTHER PERSON UNDER ARRANGEMENTS MADE BY ME, BEING DISPOSITIONS MADE AT ANY TIME DURING THE RETURN PERIOD, AS A RESULT OF WHICH I OBTAINED EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

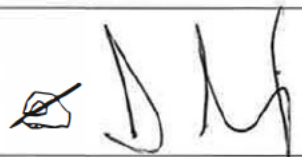
J DISCRETIONARY DISCLOSURES

 **A TIP:** To be completed if you wish to make any additional disclosures

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and go to Sign and Date to complete this Return



Select option from this list

MY SIGNATURE:	
DATE SIGNED:	21/09/2022

NEXT STEPS:

- Ensure that wherever you had nothing to declare, that you have selected the word 'NIL' from the drop-down lists.
- Print the form.
- Sign and date the return.
 - Your form should then be forwarded to the Group Leader Governance via either email governance@bellingen.nsw.gov.au or hard copy to 33 Hyde Street, Bellingen NSW 2460

OPTIONAL STATUTORY DECLARATION:

Did you complete the optional Statutory Declaration on the next page?

If 'YES', make sure that you have listed the reasons for completing the form and then have your signature witnessed by a Justice of the Peace before submitting your Disclosure of Interest Form.



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

COMPLETION OF THE FOLLOWING STATUTORY DECLARATION IS *OPTIONAL*

The declaration should be completed only if you want to withhold your place of living from the version of your Return which is made available for public inspection. Reasons for withholding your place of living must be detailed in the declaration.

STATUTORY DECLARATION

Request for Protection of Privacy (place of living) Local Government Act 1993, Section 739

I,
of
in the State of New South Wales, do solemnly and sincerely declare as follows –
I request that my Annual Return of Disclosure of Interests and Other Matters that is available, or is to be made available, for public inspection by or under the Local Government Act 1993 be prepared or amended so as to omit or remove any matter that would disclose, or discloses, my place of living.
I consider that the disclosure of my place of living would place, or places, my personal safety, or the personal safety of members of my family, at risk for the reason(s) that –

LIST YOUR REASONS HERE -

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act, 1900.

Subscribed and declared at:

This day of

20.....

My Signature

before me:

I, a JP for NSW certify
(Full name of JP) (JP Registration Number)

(Tick a box that applies)

- 1 ☐ I saw the face of the declarant
☐ I did not see the face of the declarant because he/she was wearing a face covering, but I am satisfied that he/she had a special justification for not removing it, and

(Tick a box that applies)

- 2 ☐ I have known the person for at least 12 months
☐ I confirmed the person's identity with
(Describe identification document relied on [PTO])

(Signature of JP)

(Date)



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR



NOTES FOR COMPLETING THE OPTIONAL STATUTORY DECLARATION

A person's identity can be confirmed with any one of the following approved identification documents, unless the document has expired or been cancelled. However, an Australian passport is acceptable if it expired no more than 2 years ago –

- a driver's licence or permit with a photograph, whether issued in Australia or another country
- a NSW photo card issued under Photo Card Act 2005
- an Australian proof of age card which contains the person's photograph
- an Australian passport (either current or expired less than 2 years ago)
- a passport or similar document with the person's photograph and signature issued by another country or by the United Nations
- a national identity card with the person's photograph and signature issued by another country or the United Nations (with an English language translation if not in English)
- an Australian citizenship certificate
- a foreign citizenship certificate (with an English language translation if not in English)
- a birth certificate or birth extract, whether issued in Australia, another country or by the United Nations (with an English language translation if not in English)
- a Centrelink pension card
- a credit card or passbook
- an account from a bank, building society or credit union, or statement of account up to one year old
- a Medicare card, pension concession card, Department of Veteran's Affairs entitlement card or other entitlement card issued by the Federal or any State Government
- an electoral enrolment card or other evidence of enrolment as an elector up to 2 years old, or
- a student identity card, or a certificate or statement of enrolment up to 2 years old from an educational institution

A copy of an identification document is acceptable if certified as a true copy by:

- any justice of the peace,
- notary public,
- commissioner of the court for taking affidavits,
- Australian legal practitioner authorised to take and receive any affidavit,
- the NSW Registrar-General,
- a Deputy Registrar-General,
- or other person by law authorised to administer an oath.

The certifier and the witness cannot be the same person.



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

For further information please read the
[Office of Local Government's Self help guide for completion of returns](#)

Ensure that wherever you have nothing to declare, that you have selected the word 'NIL' from the drop-down lists.

MY FULL NAME	GIVEN NAME: LIZ	SURNAME: JEREMY
RETURN PERIOD: 2021-2022		

A REAL PROPERTY



A TIP: You must include: (i) either the postal addresses OR particulars of title, i.e. Lot and DP (or SP) of properties anywhere in Australia that you had an interest in at any time during the Return Period; (ii) the Nature of your Interest, i.e. Owner, Part Owner, Lessee, Beneficiary, Occupier or Other

Address of each parcel of real property in which I had an interest at any time during the Return Period

Nature of my Interest: Select from the drop-down list



MY PLACE(S) OF RESIDENCE:

No: [REDACTED]	Street: [REDACTED]	Lot & DP:	Part Owner
Suburb: [REDACTED]		State: NSW	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	

OTHER REAL PROPERTY POSTAL ADDRESS DETAILS:

No: [REDACTED]	Street: [REDACTED]	Lot & DP:	Owner
Suburb: [REDACTED]		State: NSW	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	

If insufficient space, please attach a schedule to this form.


Please tick if adding an attachment ☐



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

B SOURCES OF INCOME

 **A TIP:** Only provide information where the amount of income from an occupation, a Trust or other source, exceeded \$500.


➡ 1 SOURCES OF MY INCOME FROM AN OCCUPATION(S)


(sources, *not amounts*, of income I received from my Occupation(s) at any time during the Return Period)

Position Held e.g. Labourer, Cadet, Project Officer, Manager, etc.	Name and Address of Employer or Description of Office held (if applicable) <i>If self employed include business name & business address</i>	Name of Partnership (if applicable)
General Manager	Bellingen Shire Council 33 Hyde Street, Bellingen NSW 2460	

➡ 2 SOURCES OF MY INCOME FROM A TRUST


(sources of income, *not amounts*, I received from a Trust during the Return Period)


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **Select option from this list**

NAME AND ADDRESS OF SETTLOR  A TIP: The 'Settlor' is the name of a person who created the Trust	NAME AND ADDRESS OF TRUSTEE

➡ 3 OTHER SOURCES OF MY INCOME


(sources of other income, *not amounts*, I received at any time during the Return Period)


 **TIPS:** a Other Sources of Income may include income from rental property, investments, business activities, welfare payments;
b You must include a description sufficient to identify the person, property or business activity from whom, or the circumstances in which, that income was received.


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **Select option from this list**

Rental Income, Sirius Drive Lakewood	

C GIFTS

 **A TIP:** Only include description of a single gift or multiple gifts from the same donor, the total value of which exceeded \$500

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **NIL**

If you declare a gift  then you MUST also complete a Gifts and Benefits Declaration Form available on request from the Group Leader Governance

DESCRIPTION OF EACH GIFT RECEIVED BY ME AT ANY TIME DURING THE RETURN PERIOD	NAME AND ADDRESS OF GIFT DONOR

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

D CONTRIBUTIONS TO TRAVEL

A TIP:

- Relates to the return period
- Do not include payments by Council for your work-related travel


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section E



NIL

NAME AND ADDRESS OF EACH PERSON WHO MADE GREATER THAN \$250 FINANCIAL OR OTHER CONTRIBUTION TO ANY TRAVEL UNDERTAKEN BY ME DURING THE RETURN PERIOD	DATES TRAVEL WAS UNDERTAKEN	NAME OF STATES, TERRITORIES OF THE COMMONWEALTH AND OTHER COUNTRIES IN WHICH TRAVEL WAS UNDERTAKEN


E INTERESTS AND POSITIONS IN CORPORATIONS


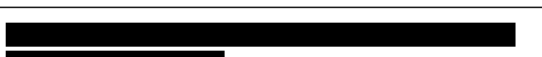
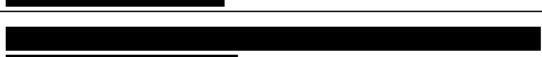
 **TIPS:** (i) Declare only if your shareholding was greater than 10% of voting rights in the corporation (ii) You must declare any position (not Shareholder) you held in a Corporation (including not-for-profit corporation) such as Director, whether or not you held shares in the Corporation or the position was a paid position

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F




Select option from this list

If you declare a Position  you held in a Corporation that had a relationship with Council, you MUST complete a Conflict of Interests Disclosure Form in the Councillors Dropbox or located on [Council's Intranet](#)

NAME AND ADDRESS OF EACH CORPORATION IN WHICH I HAD AN INTEREST OR HELD A POSITION AT ANY TIME DURING THE RETURN PERIOD	NATURE OF INTEREST (IF ANY) EG SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY	PRINCIPAL OBJECTS OF CORPORATION (EXCEPT IN CASE OF LISTED COMPANY)
	50%	Director	Non Trading Co. Trustee for SMSF
	50%	Director	Small Business
	Shareholder		

F INTERESTS AS A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER

 **TIPS:** (i) Declare whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F



NIL

NAME AND ADDRESS OF PROPERTY DEVELOPER	NATURE OF INTEREST (IF ANY) eg SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY
--	---	--





DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

- A person making a return under clause 4.21 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.
- For the purposes of clause 19 of this schedule:
 - close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the Electoral Funding Act 2018.
 - property developer has the same meaning as it has in Division 7 of Part 3 of the Electoral Funding Act 2018.

G POSITIONS IN TRADE UNIONS OR PROFESSIONAL OR BUSINESS ASSOCIATIONS


 **A TIP:** Do not include general membership but include details of any positions held whether remunerated or not

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section G 	NIL
NAME OF EACH TRADE UNION AND EACH PROFESSIONAL OR BUSINESS ASSOCIATION IN WHICH I HELD ANY POSITION (WHETHER REMUNERATED OR NOT) AT ANY TIME DURING THE RETURN PERIOD	DESCRIPTION OF POSITION

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

H DEBTS

 **A TIP:** You **do not** need to provide information on (i) the amounts; (ii) debts for less than \$500; (iii) debts to any relative, bank, building society, credit union or other financial institution such as for your home mortgage, credit card or department store

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section H




NIL

NAME AND ADDRESS OF EACH PERSON OR ORGANISATION (CREDITOR) TO WHOM I WAS LIABLE TO PAY ANY DEBT AT ANY TIME DURING THE RETURN PERIOD

NAME OF CREDITOR	ADDRESS OF CREDITOR

I DISPOSITIONS OF REAL PROPERTY

 **TIPS:** You must disclose details:

- of each disposal of real property since your last return was made by which you wholly or partly retained the use or benefit of the property or the right to repurchase the property;
- of each disposal of real property by other persons or entities whereby you wholly or partly obtained the use of the property;
- disposal includes –
 - grant of a lease or licence for all or part of the land,
 - mortgage over your land,
 - grant of easement over land by which you retain the ability to use the land,
 - sale of land (or grant of option by you) with (i) a lease or licence granted to you or a right for you to repurchase the land, (ii) or an easement or covenant over the land in favour of you
- creation of an option to purchase land in favour of you;
- creation by you of a charge over your land;
- transfer by you of an interest in your land to a Trustee of a Trust of which you are a beneficiary;
- transfer of land to your spouse or by your spouse to a third party whereby you continue to occupy the land;
- transfer of title of your land subject to you continuing to receive a benefit, e.g. rent from the land.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section I



NIL

Should you require more detailed explanation on the information to be provided in this Section, you should refer to Clauses 188(1) and 188(2) of the Local Government (General) Regulation 2005 or consult your solicitor

➡ 1 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY BY ME AT ANY TIME DURING THE RETURN PERIOD AS A RESULT OF WHICH I RETAINED, EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY OR THE RIGHT TO REACQUIRE THE PROPERTY AT A LATER DATE

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:

➡ 2 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY TO A PERSON BY ANOTHER PERSON UNDER ARRANGEMENTS MADE BY ME, BEING DISPOSITIONS MADE AT ANY TIME DURING THE RETURN PERIOD, AS A RESULT OF WHICH I OBTAINED EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY


No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

J DISCRETIONARY DISCLOSURES

 **A TIP:** To be completed if you wish to make any additional disclosures

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and go to Sign and Date to complete this Return



NIL

MY SIGNATURE:



DATE SIGNED:

9 SEPTEMBER 2022

NEXT STEPS:

- Ensure that wherever you had nothing to declare, that you have selected the word 'NIL' from the drop-down lists.
- Print the form.
- Sign and date the return.
 - Your form should then be forwarded to the Group Leader Governance via either email governance@bellingen.nsw.gov.au or hard copy to 33 Hyde Street, Bellingen NSW 2460

OPTIONAL STATUTORY DECLARATION:

Did you complete the optional Statutory Declaration on the next page?

If '**YES**', make sure that you have listed the reasons for completing the form and then have your signature witnessed by a Justice of the Peace before submitting your Disclosure of Interest Form.





DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

COMPLETION OF THE FOLLOWING STATUTORY DECLARATION IS **OPTIONAL**

The declaration should be completed only if you want to withhold your place of living from the version of your Return which is made available for public inspection. Reasons for withholding your place of living must be detailed in the declaration.

STATUTORY DECLARATION

Request for Protection of Privacy (place of living) Local Government Act 1993, Section 739

I,
of

in the State of New South Wales, do solemnly and sincerely declare as follows –

I request that my Annual Return of Disclosure of Interests and Other Matters that is available, or is to be made available, for public inspection by or under the Local Government Act 1993 be prepared or amended so as to omit or remove any matter that would disclose, or discloses, my place of living.

I consider that the disclosure of my place of living would place, or places, my personal safety, or the personal safety of members of my family, at risk for the reason(s) that –

LIST YOUR REASONS HERE -

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act, 1900.

Subscribed and declared at:

This day of

20.....

My Signature

before me:

I, a JP for NSW certify
(Full name of JP) (JP Registration Number)

(Tick a box that applies)

- 1 ☐ I saw the face of the declarant
☐ I did not see the face of the declarant because he/she was wearing a face covering, but I am satisfied that he/she had a special justification for not removing it, and

(Tick a box that applies)

- 2 ☐ I have known the person for at least 12 months
☐ I confirmed the person's identity with
(Describe identification document relied on [PTO])

(Signature of JP)

(Date)

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR



NOTES FOR COMPLETING THE OPTIONAL STATUTORY DECLARATION

A person's identity can be confirmed with any one of the following approved identification documents, unless the document has expired or been cancelled. However, an Australian passport is acceptable if it expired no more than 2 years ago –

- a driver's licence or permit with a photograph, whether issued in Australia or another country
- a NSW photo card issued under Photo Card Act 2005
- an Australian proof of age card which contains the person's photograph
- an Australian passport (either current or expired less than 2 years ago)
- a passport or similar document with the person's photograph and signature issued by another country or by the United Nations
- a national identity card with the person's photograph and signature issued by another country or the United Nations (with an English language translation if not in English)
- an Australian citizenship certificate
- a foreign citizenship certificate (with an English language translation if not in English)
- a birth certificate or birth extract, whether issued in Australia, another country or by the United Nations (with an English language translation if not in English)
- a Centrelink pension card
- a credit card or passbook
- an account from a bank, building society or credit union, or statement of account up to one year old
- a Medicare card, pension concession card, Department of Veteran's Affairs entitlement card or other entitlement card issued by the Federal or any State Government
- an electoral enrolment card or other evidence of enrolment as an elector up to 2 years old, or
- a student identity card, or a certificate or statement of enrolment up to 2 years old from an educational institution

A copy of an identification document is acceptable if certified as a true copy by:

- any justice of the peace,
- notary public,
- commissioner of the court for taking affidavits,
- Australian legal practitioner authorised to take and receive any affidavit,
- the NSW Registrar-General,
- a Deputy Registrar-General,
- or other person by law authorised to administer an oath.

The certifier and the witness cannot be the same person.



DISCLOSURE OF INTERESTS


ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY. SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR


For further information please read the
[Office of Local Government's Self help guide for completion of returns](#)

Ensure that wherever you have nothing to declare, that you have selected the word 'NIL' from the drop-down lists.


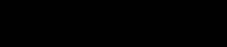



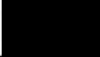

MY FULL NAME	GIVEN NAME: CLARE MOLLY	SURNAME: ALLEN
RETURN PERIOD: 2021-2022		

A REAL PROPERTY

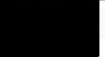
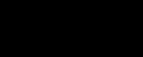
 **A TIP:** You must include: (i) either the postal addresses OR particulars of title, i.e. Lot and DP (or SP) of properties anywhere in Australia that you had an interest in at any time during the Return Period; (ii) the Nature of your Interest, i.e. Owner, Part Owner, Lessee, Beneficiary, Occupier or Other

Address of each parcel of real property in which I had an interest at any time during the Return Period	Nature of my Interest: Selected from the drop-down list 
---	--

MY PLACE(S) OF RESIDENCE:

No: 	Street: 	Lot & DP:	Part Owner
Suburb: 	State: 		
	Street: 	Lot & DP:	Part Owner
Suburb: Erskine	State: 		

OTHER REAL PROPERTY POSTAL ADDRESS DETAILS:

No: 	Street: 	Lot & DP:	Part Owner
Suburb: 	State: NSW		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		

If insufficient space, please attach a schedule to this form.

Please tick if adding an attachment ☐

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM. PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

B SOURCES OF INCOME

 **A TIP:** Only provide information where the amount of income from an occupation, a Trust or other source, exceeded \$500.

1 SOURCES OF MY INCOME FROM AN OCCUPATION(S) (sources, *not amounts*, of income I received from my Occupation(s) at any time during the Return Period)

Position Held e.g. Labourer, Cadet, Project Officer, Manager, etc.	If self employed include business name & business address	Name of Partnership (if applicable)
[REDACTED]	[REDACTED]	

2 SOURCES OF MY INCOME FROM A TRUST (sources of income, *not amounts*, I received from a Trust during the Return Period)


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



NIL

NAME AND ADDRESS OF SETTLOR  A TIP: The 'Settlor' is the name of a person who created the Trust	NAME AND ADDRESS OF TRUSTEE
Nil	

3 OTHER SOURCES OF MY INCOME (sources of other income, *not amounts*, I received at any time during the Return Period)

-  **TIPS:**
- a Other Sources of Income may include income from rental property, investments, business activities, welfare payments;
 - b You must include a description sufficient to identify the person, property or business activity from whom, or the circumstances in which, that income was received.


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



Refer Below

[REDACTED]	Director, book sales, courses
------------	-------------------------------


C GIFTS

 **A TIP:** Only include description of a single gift or multiple gifts from the same donor, the total value of which exceeded \$500

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section D



NIL

If you declare a gift  then you MUST also complete a Gifts and Benefits Declaration Form available on request from the Group Leader Governance

DESCRIPTION OF EACH GIFT RECEIVED BY ME AT ANY TIME DURING THE RETURN PERIOD	NAME AND ADDRESS OF GIFT DONOR

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

D CONTRIBUTIONS TO TRAVEL

A TIP:

- Relates to the return period
- Do not include payments by Council for your work related travel


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section E



NIL

NAME AND ADDRESS OF EACH PERSON WHO MADE GREATER THAN \$250 FINANCIAL OR OTHER CONTRIBUTION TO ANY TRAVEL UNDERTAKEN BY ME DURING THE RETURN PERIOD	DATES TRAVEL WAS UNDERTAKEN	NAME OF STATES, TERRITORIES OF THE COMMONWEALTH AND OTHER COUNTRIES IN WHICH TRAVEL WAS UNDERTAKEN


E INTERESTS AND POSITIONS IN CORPORATIONS

 **TIPS:** (i) Declare only if your shareholding was greater than 10% of voting rights in the corporation (ii) You must declare any position (not Shareholder) you held in a Corporation (including not-for profit corporation) such as Director, whether or not you held shares in the Corporation or the position was a paid position

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F




Select option from this list

If you declare a Position  you held in a Corporation that had a relationship with Council, you MUST complete a Conflict of Interests Disclosure Form in the Councillors Dropbox or located on [Council's Intranet](#)

NAME AND ADDRESS OF EACH CORPORATION IN WHICH I HAD AN INTEREST OR HELD A POSITION AT ANY TIME DURING THE RETURN PERIOD	NATURE OF INTEREST (IF ANY) EG SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY	PRINCIPAL OBJECTS OF CORPORATION (EXCEPT IN CASE OF LISTED COMPANY)

F INTERESTS AS A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER

 **TIPS:** (i) Declare whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F



NIL

NAME AND ADDRESS OF PROPERTY DEVELOPER	NATURE OF INTEREST (IF ANY) eg SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

- A person making a return under clause 4.21 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.
- For the purposes of clause 19 of this schedule:
 - close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the Electoral Funding Act 2018,
 - property developer has the same meaning as it has in Division 7 of Part 3 of the Electoral Funding Act 2018.

G POSITIONS IN TRADE UNIONS OR PROFESSIONAL OR BUSINESS ASSOCIATIONS



A TIP: Do not include general membership but include details of any positions held whether remunerated or not

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section G		Refer Below
NAME OF EACH TRADE UNION AND EACH PROFESSIONAL OR BUSINESS ASSOCIATION IN WHICH I HELD ANY POSITION (WHETHER REMUNERATED OR NOT) AT ANY TIME DURING THE RETURN PERIOD	DESCRIPTION OF POSITION	
	Member	

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

H DEBTS

A TIP: You do not need to provide information on (i) the amounts; (ii) debts for less than \$500; (iii) debts to any relative, bank, building society, credit union or other financial institution such as for your home mortgage, credit card or department store

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section H



NIL

NAME AND ADDRESS OF EACH PERSON OR ORGANISATION (CREDITOR) TO WHOM I WAS LIABLE TO PAY ANY DEBT AT ANY TIME DURING THE RETURN PERIOD

NAME OF CREDITOR	ADDRESS OF CREDITOR

I DISPOSITIONS OF REAL PROPERTY

TIPS: You must disclose details:

- of each disposal of real property since your last return was made by which you wholly or partly retained the use or benefit of the property or the right to repurchase the property;
- of each disposal of real property by other persons or entities whereby you wholly or partly obtained the use of the property;
- disposal includes –
 - grant of a lease or licence for all or part of the land,
 - mortgage over your land,
 - grant of easement over land by which you retain the ability to use the land,
 - sale of land (or grant of option by you) with (i) a lease or licence granted to you or a right for you to repurchase the land, (ii) or an easement or covenant over the land in favour of you
- creation of an option to purchase land in favour of you;
- creation by you of a charge over your land;
- transfer by you of an interest in your land to a Trustee of a Trust of which you are a beneficiary;
- transfer of land to your spouse or by your spouse to a third party whereby you continue to occupy the land;
- transfer of title of your land subject to you continuing to receive a benefit, e.g. rent from the land.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section I



Refer Below

Should you require more detailed explanation on the information to be provided in this Section, you should refer to Clauses 188(1) and 188(2) of the Local Government (General) Regulation 2005 or consult your solicitor

1 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY BY ME AT ANY TIME DURING THE RETURN PERIOD AS A RESULT OF WHICH I RETAINED, EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY OR THE RIGHT TO REACQUIRE THE PROPERTY AT A LATER DATE

No: <input type="text"/>	Street: <input type="text"/>	Lot & DP: <input type="text"/>	Suburb: <input type="text"/>	State: WA
No: <input type="text"/>	Street: <input type="text"/>	Lot & DP: <input type="text"/>	Suburb: <input type="text"/>	State: <input type="text"/>
No: <input type="text"/>	Street: <input type="text"/>	Lot & DP: <input type="text"/>	Suburb: <input type="text"/>	State: <input type="text"/>

2 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY TO A PERSON BY ANOTHER PERSON UNDER ARRANGEMENTS MADE BY ME, BEING DISPOSITIONS MADE AT ANY TIME DURING THE RETURN PERIOD, AS A RESULT OF WHICH I OBTAINED EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY

No: <input type="text"/>	Street: <input type="text"/>	Lot & DP: <input type="text"/>	Suburb: <input type="text"/>	State: <input type="text"/>
No: <input type="text"/>	Street: <input type="text"/>	Lot & DP: <input type="text"/>	Suburb: <input type="text"/>	State: <input type="text"/>
No: <input type="text"/>	Street: <input type="text"/>	Lot & DP: <input type="text"/>	Suburb: <input type="text"/>	State: <input type="text"/>

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

J DISCRETIONARY DISCLOSURES

 **A TIP:** To be completed if you wish to make any additional disclosures

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and go to Sign and Date to complete this Return



NIL

MY SIGNATURE:



DATE SIGNED:

29.9.2022

NEXT STEPS:

- Ensure that wherever you had nothing to declare, that you have selected the word 'NIL' from the drop-down lists.
- Print the form.
- Sign and date the return.
 - Your form should then be forwarded to the Group Leader Governance via either email governance@bellingen.nsw.gov.au or hard copy to 33 Hyde Street, Bellingen NSW 2460

OPTIONAL STATUTORY DECLARATION:

Did you complete the optional Statutory Declaration on the next page?

If **'YES'**, make sure that you have listed the reasons for completing the form and then have your signature witnessed by a Justice of the Peace before submitting your Disclosure of Interest Form.

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

For further information please read the
Office of Local Government's Self help guide for completion of returns

Ensure that wherever you have nothing to declare, that you have selected the word 'NIL' from
the drop-down lists.

MY FULL NAME	GIVEN NAME: Stephen	SURNAME: Allan
RETURN PERIOD: 2021-2022		

A REAL PROPERTY



A TIP: You must include: (i) either the postal addresses OR particulars of title, i.e. Lot and DP (or SP) of properties anywhere in Australia that you had an interest in at any time during the Return Period; (ii) the Nature of your Interest, i.e. Owner, Part Owner, Lessee, Beneficiary, Occupier or Other

Address of each parcel of real property in which I had an interest at any time during the Return Period	Nature of my Interest: Select from the drop-down list
---	---

MY PLACE(S) OF RESIDENCE:

			Owner
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		

OTHER REAL PROPERTY POSTAL ADDRESS DETAILS:

	Owner
	Owner
	Owner
	Part Owner
	Owner
	SELECT FROM LIST BELOW

If insufficient space, please attach a schedule to this form.


Please tick if adding an attachment ☐



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

B SOURCES OF INCOME

 **A TIP:** Only provide information where the amount of income from an occupation, a Trust or other source, exceeded \$500.

1 SOURCES OF MY INCOME FROM AN OCCUPATION(S)

(sources, not amounts, of income I received from my Occupation(s) at any time during the Return Period)

Position Held e.g. Labourer, Cadet, Project Officer, Manager, etc	Name and Address of Employer or Description of Office held (if applicable) If self employed include business name & business address	Name of Partnership (if applicable)
Mayor	Bellingen Shire Council 33 Hyde Street, Bellingen NSW 2460	
Locum Pharmacist	Self employed Contractor	


2 SOURCES OF MY INCOME FROM A TRUST

(sources of income, not amounts, I received from a Trust during the Return Period)

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box




NIL

NAME AND ADDRESS OF SETTLOR  A TIP: The 'Settlor' is the name of a person who created the Trust	NAME AND ADDRESS OF TRUSTEE

3 OTHER SOURCES OF MY INCOME

(sources of other income, not amounts, I received at any time during the Return Period)

-  **TIPS:**
- a Other Sources of Income may include income from rental property, investments, business activities, welfare payments;
 - b You must include a description sufficient to identify the person, property or business activity from whom, or the circumstances in which, that income was received.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



Refer Below

Rental property	Rental property- SMSF
Share portfolio & fixed term deposit investments-attached	Share portfolio & fixed term deposit investments-SMSF;attached


C GIFTS

 **A TIP:** Only include description of a single gift or multiple gifts from the same donor, the total value of which exceeded \$500

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and move to Section D



NIL

If you declare a gift  then you MUST also complete a Gifts and Benefits Declaration Form available on request from the Group Leader Governance

DESCRIPTION OF EACH GIFT RECEIVED BY ME AT ANY TIME DURING THE RETURN PERIOD	NAME AND ADDRESS OF GIFT DONOR



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

D CONTRIBUTIONS TO TRAVEL

A TIP:

- Relates to the return period
- Do not include payments by Council for your work-related travel


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section E



NIL

NAME AND ADDRESS OF EACH PERSON WHO MADE GREATER THAN \$250 FINANCIAL OR OTHER CONTRIBUTION TO ANY TRAVEL UNDERTAKEN BY ME DURING THE RETURN PERIOD	DATES TRAVEL WAS UNDERTAKEN	NAME OF STATES, TERRITORIES OF THE COMMONWEALTH AND OTHER COUNTRIES IN WHICH TRAVEL WAS UNDERTAKEN


E INTERESTS AND POSITIONS IN CORPORATIONS

 **TIPS:** (i) Declare only if your shareholding was greater than 10% of voting rights in the corporation (ii) You must declare any position (not Shareholder) you held in a Corporation (including not-for-profit corporation) such as Director, whether or not you held shares in the Corporation or the position was a paid position

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F




Refer Below

If you declare a Position  you held in a Corporation that had a relationship with Council, you MUST complete a Conflict of Interests Disclosure Form in the Councillors Dropbox or located on [Council's Intranet](#)

NAME AND ADDRESS OF EACH CORPORATION IN WHICH I HAD AN INTEREST OR HELD A POSITION AT ANY TIME DURING THE RETURN PERIOD	NATURE OF INTEREST (IF ANY) EG SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY	PRINCIPAL OBJECTS OF CORPORATION (EXCEPT IN CASE OF LISTED COMPANY)
Neighbourhood Centres of Bellingen Shire	Management Committee member	Treasurer	
Urunga Business & Community	Life member	Ex Officio	

F INTERESTS AS A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER

 **TIPS:** (i) Declare whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F



NIL

NAME AND ADDRESS OF PROPERTY DEVELOPER	NATURE OF INTEREST (IF ANY) eg SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY




DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

- A person making a return under clause 4.21 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.
- For the purposes of clause 19 of this schedule:
 - close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the Electoral Funding Act 2018
 - property developer has the same meaning as it has in Division 7 of Part 3 of the Electoral Funding Act 2018.

G POSITIONS IN TRADE UNIONS OR PROFESSIONAL OR BUSINESS ASSOCIATIONS

 **A TIP:** Do not include general membership but include details of any positions held whether remunerated or not

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and move to Section G



Refer Below

NAME OF EACH TRADE UNION AND EACH PROFESSIONAL OR BUSINESS ASSOCIATION
IN WHICH I HELD ANY POSITION (WHETHER REMUNERATED OR NOT)
AT ANY TIME DURING THE RETURN PERIOD

DESCRIPTION OF POSITION

Pharmaceutical Society of Australia


member



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM. PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

H DEBTS

 **A TIP:** You do not need to provide information on (i) the amounts; (ii) debts for less than \$500; (iii) debts to any relative, bank, building society, credit union or other financial institution such as for your home mortgage, credit card or department store

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section H




Refer Below

NAME AND ADDRESS OF EACH PERSON OR ORGANISATION (CREDITOR) TO WHOM I WAS LIABLE TO PAY ANY DEBT AT ANY TIME DURING THE RETURN PERIOD

NAME OF CREDITOR	ADDRESS OF CREDITOR

I DISPOSITIONS OF REAL PROPERTY

 **TIPS:** You must disclose details:

- of each disposal of real property since your last return was made by which you wholly or partly retained the use or benefit of the property or the right to repurchase the property;
- of each disposal of real property by other persons or entities whereby you wholly or partly obtained the use of the property;
- disposal includes –
 - grant of a lease or licence for all or part of the land,
 - mortgage over your land,
 - grant of easement over land by which you retain the ability to use the land,
 - sale of land (or grant of option by you) with (i) a lease or licence granted to you or a right for you to repurchase the land, (ii) or an easement or covenant over the land in favour of you
- creation of an option to purchase land in favour of you;
- creation by you of a charge over your land;
- transfer by you of an interest in your land to a Trustee of a Trust of which you are a beneficiary;
- transfer of land to your spouse or by your spouse to a third party whereby you continue to occupy the land;
- transfer of title of your land subject to you continuing to receive a benefit, e.g. rent from the land.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section I



NIL

Should you require more detailed explanation on the information to be provided in this Section, you should refer to Clauses 188(1) and 188(2) of the Local Government (General) Regulation 2005 or consult your solicitor

1 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY BY ME AT ANY TIME DURING THE RETURN PERIOD AS A RESULT OF WHICH I RETAINED, EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY OR THE RIGHT TO REACQUIRE THE PROPERTY AT A LATER DATE

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:

2 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY TO A PERSON BY ANOTHER PERSON UNDER ARRANGEMENTS MADE BY ME, BEING DISPOSITIONS MADE AT ANY TIME DURING THE RETURN PERIOD, AS A RESULT OF WHICH I OBTAINED EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY


No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR



J DISCRETIONARY DISCLOSURES

 **A TIP:** To be completed if you wish to make any additional disclosures

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and go to Sign and Date to complete this Return



NIL

MY SIGNATURE:		
DATE SIGNED:	20/9/22	

NEXT STEPS:

- Ensure that wherever you had nothing to declare, that you have selected the word 'NIL' from the drop-down lists.
- Print the form.
- Sign and date the return.
 - Your form should then be forwarded to the Group Leader Governance via either email governance@bellingen.nsw.gov.au or hard copy to 33 Hyde Street, Bellingen NSW 2460

OPTIONAL STATUTORY DECLARATION:

Did you complete the optional Statutory Declaration on the next page?

If **'YES'**, make sure that you have listed the reasons for completing the form and then have your signature witnessed by a Justice of the Peace before submitting your Disclosure of Interest Form.



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

For further information please read the
Office of Local Government's Self help guide for completion of returns

Ensure that wherever you have nothing to declare, that you have selected the word 'NIL' from the drop-down lists.

MY FULL NAME	GIVEN NAME: ELIZABETH	SURNAME: FAIRWEATHER
RETURN PERIOD: 2021-2022		

A REAL PROPERTY



A TIP: You must include: (i) either the postal addresses OR particulars of title, i.e. Lot and DP (or SP) of properties anywhere in Australia that you had an interest in at any time during the Return Period; (ii) the Nature of your Interest, i.e. Owner, Part Owner, Lessee, Beneficiary, Occupier or Other

Address of each parcel of real property in which I had an interest at any time during the Return Period

Nature of my Interest: Select from the drop-down list



MY PLACE(S) OF RESIDENCE:

No: [REDACTED]	Street: [REDACTED]	Lot & DP:	Part Owner
Suburb: [REDACTED]		State: NSW	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	

OTHER REAL PROPERTY POSTAL ADDRESS DETAILS:

No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:		State:	


If insufficient space, please attach a schedule to this form.

Please tick if adding an attachment ☐

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

B SOURCES OF INCOME

 **A TIP:** Only provide information where the amount of income from an occupation, a Trust or other source, exceeded \$500.


➡ 1 SOURCES OF MY INCOME FROM AN OCCUPATION(S)


(sources, *not amounts*, of income I received from my Occupation(s) at any time during the Return Period)

Position Held e.g. Labourer, Cadet, Project Officer, Manager, etc.	Name and Address of Employer or Description of Office held (if applicable) <i>If self employed include business name & business address</i>	Name of Partnership (if applicable)
Consultant	EM Fairweather (Sole trader)	

➡ 2 SOURCES OF MY INCOME FROM A TRUST


(sources of income, *not amounts*, I received from a Trust during the Return Period)


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **Select option from this list**

NAME AND ADDRESS OF SETTLOR  A TIP: The 'Settlor' is the name of a person who created the Trust	NAME AND ADDRESS OF TRUSTEE


➡ 3 OTHER SOURCES OF MY INCOME


(sources of other income, *not amounts*, I received at any time during the Return Period)


 **TIPS:** a Other Sources of Income may include income from rental property, investments, business activities, welfare payments;
b You must include a description sufficient to identify the person, property or business activity from whom, or the circumstances in which, that income was received.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **Refer Below**

C GIFTS

 **A TIP:** Only include description of a single gift or multiple gifts from the same donor, the total value of which exceeded \$500

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **NIL**
and move to Section D

If you declare a gift  then you MUST also complete a Gifts and Benefits Declaration Form available on request from the Group Leader Governance

DESCRIPTION OF EACH GIFT RECEIVED BY ME AT ANY TIME DURING THE RETURN PERIOD	NAME AND ADDRESS OF GIFT DONOR

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

D CONTRIBUTIONS TO TRAVEL

A TIP:

- Relates to the return period
- Do not include payments by Council for your work-related travel


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section E



Select option from this list

NAME AND ADDRESS OF EACH PERSON WHO MADE GREATER THAN \$250 FINANCIAL OR OTHER CONTRIBUTION TO ANY TRAVEL UNDERTAKEN BY ME DURING THE RETURN PERIOD	DATES TRAVEL WAS UNDERTAKEN	NAME OF STATES, TERRITORIES OF THE COMMONWEALTH AND OTHER COUNTRIES IN WHICH TRAVEL WAS UNDERTAKEN


E INTERESTS AND POSITIONS IN CORPORATIONS

 **TIPS:** (i) Declare only if your shareholding was greater than 10% of voting rights in the corporation (ii) You must declare any position (not Shareholder) you held in a Corporation (including not-for-profit corporation) such as Director, whether or not you held shares in the Corporation or the position was a paid position

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F




Refer Below

If you declare a Position  you held in a Corporation that had a relationship with Council, you MUST complete a Conflict of Interests Disclosure Form in the Councillors Dropbox or located on [Council's Intranet](#)

NAME AND ADDRESS OF EACH CORPORATION IN WHICH I HAD AN INTEREST OR HELD A POSITION AT ANY TIME DURING THE RETURN PERIOD	NATURE OF INTEREST (IF ANY) EG SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY	PRINCIPAL OBJECTS OF CORPORATION (EXCEPT IN CASE OF LISTED COMPANY)
Fairweather Family Superannation	Member	Director	Self-managed Superannuation Fund

F INTERESTS AS A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER

 **TIPS:** (i) Declare whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F



NIL



NAME AND ADDRESS OF PROPERTY DEVELOPER	NATURE OF INTEREST (IF ANY) eg SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR


- A person making a return under clause 4.21 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.
- For the purposes of clause 19 of this schedule:
 - close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the Electoral Funding Act 2018.
 - property developer has the same meaning as it has in Division 7 of Part 3 of the Electoral Funding Act 2018.

G POSITIONS IN TRADE UNIONS OR PROFESSIONAL OR BUSINESS ASSOCIATION	
 A TIP: Do not include general membership but include details of any positions held whether remunerated or not	
If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section G	 NIL
NAME OF EACH TRADE UNION AND EACH PROFESSIONAL OR BUSINESS ASSOCIATION IN WHICH I HELD ANY POSITION (WHETHER REMUNERATED OR NOT) AT ANY TIME DURING THE RETURN PERIOD	DESCRIPTION OF POSITION

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

H DEBTS

 **A TIP:** You **do not** need to provide information on (i) the amounts; (ii) debts for less than \$500; (iii) debts to any relative, bank, building society, credit union or other financial institution such as for your home mortgage, credit card or department store

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section H




NIL

NAME AND ADDRESS OF EACH PERSON OR ORGANISATION (CREDITOR) TO WHOM I WAS LIABLE TO PAY ANY DEBT AT ANY TIME DURING THE RETURN PERIOD

NAME OF CREDITOR	ADDRESS OF CREDITOR

I DISPOSITIONS OF REAL PROPERTY

 **TIPS:** You must disclose details:

- of each disposal of real property since your last return was made by which you wholly or partly retained the use or benefit of the property or the right to repurchase the property;
- of each disposal of real property by other persons or entities whereby you wholly or partly obtained the use of the property;
- disposal includes –
 - grant of a lease or licence for all or part of the land,
 - mortgage over your land,
 - grant of easement over land by which you retain the ability to use the land,
 - sale of land (or grant of option by you) with (i) a lease or licence granted to you or a right for you to repurchase the land, (ii) or an easement or covenant over the land in favour of you
- creation of an option to purchase land in favour of you;
- creation by you of a charge over your land;
- transfer by you of an interest in your land to a Trustee of a Trust of which you are a beneficiary;
- transfer of land to your spouse or by your spouse to a third party whereby you continue to occupy the land;
- transfer of title of your land subject to you continuing to receive a benefit, e.g. rent from the land.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section I



NIL

Should you require more detailed explanation on the information to be provided in this Section, you should refer to Clauses 188(1) and 188(2) of the Local Government (General) Regulation 2005 or consult your solicitor

➡ 1 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY BY ME AT ANY TIME DURING THE RETURN PERIOD AS A RESULT OF WHICH I RETAINED, EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY OR THE RIGHT TO REACQUIRE THE PROPERTY AT A LATER DATE

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:


➡ 2 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY TO A PERSON BY ANOTHER PERSON UNDER ARRANGEMENTS MADE BY ME, BEING DISPOSITIONS MADE AT ANY TIME DURING THE RETURN PERIOD, AS A RESULT OF WHICH I OBTAINED EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

J DISCRETIONARY DISCLOSURES

 **A TIP:** To be completed if you wish to make any additional disclosures

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and go to Sign and Date to complete this Return



NIL

MY SIGNATURE:



DATE SIGNED:

09/09/2022

NEXT STEPS:

- Ensure that wherever you had nothing to declare, that you have selected the word 'NIL' from the drop-down lists.
- Print the form.
- Sign and date the return.
 - Your form should then be forwarded to the Project Manager, Mid North Coast Joint Organisation at projectmanager@mncjo.nsw.gov.au

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

For further information please read the
Office of Local Government's Self help guide for completion of returns

Ensure that wherever you have nothing to declare, that you have selected the word 'NIL' from the drop-down lists.

MY FULL NAME	GIVEN NAME: PETA	SURNAME: PINSON
RETURN PERIOD: 2021-2022		

A REAL PROPERTY



A TIP: You must include: (i) either the postal addresses OR particulars of title, i.e. Lot and DP (or SP) of properties anywhere in Australia that you had an interest in at any time during the Return Period; (ii) the Nature of your Interest, i.e. Owner, Part Owner, Lessee, Beneficiary, Occupier or Other

Address of each parcel of real property in which I had an interest at any time during the Return Period

Nature of my Interest: Select from the drop-down list



MY PLACE OF RESIDENCE:

No: [REDACTED]	[REDACTED]	Lot & DP:	Owner
Suburb: [REDACTED]	[REDACTED]	State: NSW	

OTHER REAL PROPERTY POSTAL ADDRESS DETAILS:

No: [REDACTED]	Street: [REDACTED]	[REDACTED] DP:	Part Owner
Suburb: Wauchope	[REDACTED]	State: NSW	
No: [REDACTED]	Street: [REDACTED]	Lot & DP:	Owner
Suburb: Wauchope	[REDACTED]	State: NSW	
No: [REDACTED]	Street: [REDACTED]	Lot & DP:	Owner
Suburb: Wauchope	[REDACTED]	State: NSW	

If insufficient space, please attach a schedule to this form.

Please tick if adding an attachment ☐

DISCLOSURE OF INTERESTS

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B SOURCES OF INCOME

 **A TIP:** Only provide information where the amount of income from an occupation, a Trust or other source, exceeded \$500.

1 SOURCES OF MY INCOME FROM AN OCCUPATION(S)

(sources, *not amounts*, of income I received from my Occupation(s) at any time during the Return Period)

Position Held e.g. Labourer, Cadet, Project Officer, Manager, etc.	Name and Address of Employer or Description of Office held (if applicable) <i>If self employed include business name & business address</i>	Name of Partnership (if applicable)
Chairperson / Member	MNC Joint Organisation C/- Bellingen Shire Council 33 Hyde Street Bellingen NSW 2460	N/A
Mayor	Port Macquarie-Hastings Council 17 Burrawan Street Port Macquarie NSW 2444	N/A
Officer	Stabilcorp Pty Ltd 37 Commerce Street Wauchope NSW 2446	N/A

2 SOURCES OF MY INCOME FROM A TRUST


(sources of income, *not amounts*, I received from a Trust during the Return Period)


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **NIL**

NAME AND ADDRESS OF SETTLOR  A TIP: The 'Settlor' is the name of a person who created the Trust	NAME AND ADDRESS OF TRUSTEE


3 OTHER SOURCES OF MY INCOME


(sources of other income, *not amounts*, I received at any time during the Return Period)


 **TIPS:** a Other Sources of Income may include income from rental property, investments, business activities, welfare payments;
b You must include a description sufficient to identify the person, property or business activity from whom, or the circumstances in which, that income was received.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **NIL**

C GIFTS

 **A TIP:** Only include description of a single gift or multiple gifts from the same donor, the total value of which exceeded \$500

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box  **Select option from this list**

If you declare a gift  then you MUST also complete a Gifts and Benefits Declaration Form available on request from the Group Leader Governance

DESCRIPTION OF EACH GIFT RECEIVED BY ME AT ANY TIME DURING THE RETURN PERIOD	NAME AND ADDRESS OF GIFT DONOR
NIL re MNC Joint Organisation	
As Disclosed to CEO of PMHC	

DISCLOSURE OF INTERESTS

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COUNCIL'S GOVERNANCE COORDINATOR

D CONTRIBUTIONS TO TRAVEL

A TIP:

- Relates to the return period
- Do not include payments by Council for your work related travel


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section E



NIL

NAME AND ADDRESS OF EACH PERSON WHO MADE GREATER THAN \$250 FINANCIAL OR OTHER CONTRIBUTION TO ANY TRAVEL UNDERTAKEN BY ME DURING THE RETURN PERIOD	DATES TRAVEL WAS UNDERTAKEN	NAME OF STATES, TERRITORIES OF THE COMMONWEALTH AND OTHER COUNTRIES IN WHICH TRAVEL WAS UNDERTAKEN


E INTERESTS AND POSITIONS IN CORPORATIONS

 **TIPS:** (i) Declare only if your shareholding was greater than 10% of voting rights in the corporation (ii) You must declare any position (not Shareholder) you held in a Corporation (including not for profit corporation) such as Director, whether or not you held shares in the Corporation or the position was a paid position

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F




Select option from this list

If you declare a Position  you held in a Corporation that had a relationship with Council, you MUST complete a Conflict of Interests Disclosure Form in the Councillors Dropbox or located on [Council's Intranet](#)

NAME AND ADDRESS OF EACH CORPORATION IN WHICH I HAD AN INTEREST OR HELD A POSITION AT	NATURE OF INTEREST (IF ANY)	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY	PRINCIPAL OBJECTS OF CORPORATION (EXCEPT IN
Stabilcorp Pty Ltd 37 Commerce Street Wauchope NSW 2446	Shareholder	N/A	Road Maintenance & Construction Services
Coastal Asphalt & Civil Constructions Pty Ltd 37 Commerce Street Wauchope NSW 2446	Shareholder	N/A	Road Maintenance & Construction Services
Diveva Pty Ltd Superannuation Fund 59 Smith Street Kempsey NSW 2440	Member	Trustee	Self-Managed Superannuation Fund

F INTERESTS AS A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER

 **TIPS:** (i) Declare whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F



NIL

NAME AND ADDRESS OF PROPERTY DEVELOPER	NATURE OF INTEREST (IF ANY) eg SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY


- A person making a return under clause 4.21 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.
- For the purposes of clause 19 of this schedule:
 - close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the Electoral Funding Act 2018.

DISCLOSURE OF INTERESTS

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- o property developer has the same meaning as it has in Division 7 of Part 3 of the Electoral Funding Act 2018.

G POSITIONS IN TRADE UNIONS OR PROFESSIONAL OR BUSINESS ASSOCIATION

 **A TIP:** Do not include general membership but include details of any positions held whether remunerated or not

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box




and move to Section G

NIL

NAME OF EACH TRADE UNION AND EACH PROFESSIONAL OR BUSINESS ASSOCIATION
IN WHICH I HELD ANY POSITION (WHETHER REMUNERATED OR NOT)
AT ANY TIME DURING THE RETURN PERIOD

DESCRIPTION OF POSITION

H DEBTS

 **A TIP:** You **do not** need to provide information on (i) the amounts; (ii) debts for less than \$500; (iii) debts to any relative, bank, building society, credit union or other financial institution such as for your home mortgage, credit card or department store

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



and move to Section H

Select option from this list


NAME AND ADDRESS OF EACH PERSON OR ORGANISATION (CREDITOR) TO WHOM I WAS LIABLE TO PAY ANY DEBT AT ANY TIME DURING THE RETURN PERIOD

NAME OF CREDITOR

ADDRESS OF CREDITOR

Stabilcorp Pty Ltd

I DISPOSITIONS OF REAL PROPERTY

 **TIPS:** You must disclose details:

- of each disposal of real property since your last return was made by which you wholly or partly retained the use or benefit of the property or the right to repurchase the property;
- of each disposal of real property by other persons or entities whereby you wholly or partly obtained the use of the property;
- disposal includes
 - o grant of a lease or licence for all or part of the land,
 - o mortgage over your land,
 - o grant of easement over land by which you retain the ability to use the land,
 - o sale of land (or grant of option by you) with (i) a lease or licence granted to you or a right for you to repurchase the land, (ii) or an easement or covenant over the land in favour of you
- creation of an option to purchase land in favour of you;
- creation by you of a charge over your land;
- transfer by you of an interest in your land to a Trustee of a Trust of which you are a beneficiary;
- transfer of land to your spouse or by your spouse to a third party whereby you continue to occupy the land;
- transfer of title of your land subject to you continuing to receive a benefit, e.g. rent from the land.


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



and move to Section I

NIL

Should you require more detailed explanation on the information to be provided in this Section, you should refer to Clauses 188(1) and 188(2) of the Local Government (General) Regulation 2005 or consult your solicitor

 **1 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY BY ME AT ANY TIME DURING THE RETURN PERIOD AS A RESULT OF WHICH I RETAINED, EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY OR THE RIGHT TO REACQUIRE THE PROPERTY AT A LATER DATE**

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:


DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

- ➡ **2 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY TO A PERSON BY ANOTHER PERSON UNDER ARRANGEMENTS MADE BY ME, BEING DISPOSITIONS MADE AT ANY TIME DURING THE RETURN PERIOD, AS A RESULT OF WHICH I OBTAINED EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY**

No:	Street:	Lot & DP:	Suburb:	State:
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J DISCRETIONARY DISCLOSURES

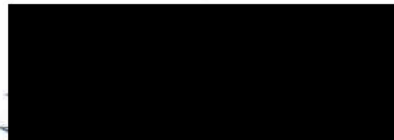
 **A TIP:** To be completed if you wish to make any additional disclosures

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and go to Sign and Date to complete this Return



NIL

MY SIGNATURE:



DATE SIGNED:

29 SEPTEMBER 2022



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

OPTIONAL STATUTORY DECLARATION:

Did you complete the optional Statutory Declaration on the next page?

If '**YES**', make sure that you have listed the reasons for completing the form and then have your signature witnessed by a Justice of the Peace before submitting your Disclosure of Interest Form.

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

COMPLETION OF THE FOLLOWING STATUTORY DECLARATION IS **OPTIONAL**

The declaration should be completed only if you want to withhold your place of living from the version of your Return which is made available for public inspection. Reasons for withholding your place of living must be detailed in the declaration.

STATUTORY DECLARATION

Request for Protection of Privacy (place of living) Local Government Act 1993, Section 739

I, **Peta Pinson**

of **3 Mahala Close, Bonny Hills, NSW, 2445**

in the State of New South Wales, do solemnly and sincerely declare as follows –

I request that my Annual Return of Disclosure of Interests and Other Matters that is available, or is to be made available, for public inspection by or under the Local Government Act 1993 be prepared or amended so as to omit or remove any matter that would disclose, or discloses, my place of living.

I consider that the disclosure of my place of living would place, or places, my personal safety, or the personal safety of members of my family, at risk


LIST YOUR REASONS HERE -
interest.

if this information about my home address is disclosed in the return of

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act, 1900.

Subscribed and declared at: Port Macquarie

This 29th day of September 2022


My Signature

before me:

I, Susan T DUNN a JP for NSW 221259 certify
(Full name of JP) (JP Registration Number)

(Tick a box that applies)

- 1 ☒ I saw the face of the declarant
☐ I did not see the face of the declarant because he/she was wearing a face covering, but I am satisfied that he/she had a special justification for not removing it, and

(Tick a box that applies)

- 2 ☒ I have known the person for at least 12 months
☐ I confirmed the person's identity with _____
(Describe identification document relied on [PTO])

Susan T Dunn
(Signature of JP)

29/9/2022
(Date)

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR



NOTES FOR COMPLETING THE OPTIONAL STATUTORY DECLARATION

A person's identity can be confirmed with any one of the following approved identification documents, unless the document has expired or been cancelled. However, an Australian passport is acceptable if it expired no more than 2 years ago –

- a driver's licence or permit with a photograph, whether issued in Australia or another country
- a NSW photo card issued under Photo Card Act 2005
- an Australian proof of age card which contains the person's photograph
- an Australian passport (either current or expired less than 2 years ago)
- a passport or similar document with the person's photograph and signature issued by another country or by the United Nations
- a national identity card with the person's photograph and signature issued by another country or the United Nations (with an English language translation if not in English)
- an Australian citizenship certificate
- a foreign citizenship certificate (with an English language translation if not in English)
- a birth certificate or birth extract, whether issued in Australia, another country or by the United Nations (with an English language translation if not in English)
- a Centrelink pension card
- a credit card or passbook
- an account from a bank, building society or credit union, or statement of account up to one year old
- a Medicare card, pension concession card, Department of Veteran's Affairs entitlement card or other entitlement card issued by the Federal or any State Government
- an electoral enrolment card or other evidence of enrolment as an elector up to 2 years old, or
- a student identity card, or a certificate or statement of enrolment up to 2 years old from an educational institution

A copy of an identification document is acceptable if certified as a true copy by:

- any justice of the peace,
- notary public,
- commissioner of the court for taking affidavits,
- Australian legal practitioner authorised to take and receive any affidavit,
- the NSW Registrar-General,
- a Deputy Registrar-General,
- or other person by law authorised to administer an oath.

The certifier and the witness cannot be the same person.

DISCLOSURE OF INTERESTS

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COUNCIL'S GOVERNANCE COORDINATOR

For further information please read the
[Office of Local Government's Self help guide for completion of returns](#)

Ensure that wherever you have nothing to declare, that you have selected the word 'NIL' from the drop-down lists.

MY FULL NAME	GIVEN NAME: CRAIG	SURNAME: MILBURN
RETURN PERIOD: 2021-2022		

A REAL PROPERTY



A TIP: You must include: (i) either the postal addresses OR particulars of title, i.e. Lot and DP (or SP) of properties anywhere in Australia that you had an interest in at any time during the Return Period; (ii) the Nature of your Interest, i.e. Owner, Part Owner, Lessee, Beneficiary, Occupier or Other

Address of each parcel of real property in which I had an interest at any time during the Return Period

Nature of my Interest: Select from the drop-down list



MY PLACE(S) OF RESIDENCE:

No: [REDACTED]	Street: [REDACTED]	Lot & DP:	Part Owner
Suburb: [REDACTED]	[REDACTED]: nsw		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		

OTHER REAL PROPERTY POSTAL ADDRESS DETAILS:

No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		


If insufficient space, please attach a schedule to this form.

Please tick if adding an attachment ☐

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

B SOURCES OF INCOME

 **A TIP:** Only provide information where the amount of income from an occupation, a Trust or other source, exceeded \$500.

➡ 1 SOURCES OF MY INCOME FROM AN OCCUPATION(S)

(sources, *not amounts*, of income I received from my Occupation(s) at any time during the Return Period)

Position Held e.g. Labourer, Cadet, Project Officer, Manager, etc.	Name and Address of Employer or Description of Office held (if applicable) <i>If self employed include business name & business address</i>	Name of Partnership (if applicable)
General Manager	Kempsey Shire Council 22 Toser St West Kempsey NSW 2440	


➡ 2 SOURCES OF MY INCOME FROM A TRUST

(sources of income, *not amounts*, I received from a Trust during the Return Period)

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box




Select option from this list

NAME AND ADDRESS OF SETTLOR  A TIP: The 'Settlor' is the name of a person who created the Trust	NAME AND ADDRESS OF TRUSTEE
NIL	

➡ 3 OTHER SOURCES OF MY INCOME

(sources of other income, *not amounts*, I received at any time during the Return Period)

-  **TIPS:**
- a Other Sources of Income may include income from rental property, investments, business activities, welfare payments;
 - b You must include a description sufficient to identify the person, property or business activity from whom, or the circumstances in which, that income was received.


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



Select option from this list

NIL	


C GIFTS

 **A TIP:** Only include description of a single gift or multiple gifts from the same donor, the total value of which exceeded \$500

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and move to Section D



Select option from this list

If you declare a gift  then you MUST also complete a Gifts and Benefits Declaration Form available on request from the Group Leader Governance

DESCRIPTION OF EACH GIFT RECEIVED BY ME AT ANY TIME DURING THE RETURN PERIOD	NAME AND ADDRESS OF GIFT DONOR
NIL	

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

D CONTRIBUTIONS TO TRAVEL

A TIP:

- Relates to the return period
- Do not include payments by Council for your work-related travel


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section E



Select option from this list

NAME AND ADDRESS OF EACH PERSON WHO MADE GREATER THAN \$250 FINANCIAL OR OTHER CONTRIBUTION TO ANY TRAVEL UNDERTAKEN BY ME DURING THE RETURN PERIOD	DATES TRAVEL WAS UNDERTAKEN	NAME OF STATES, TERRITORIES OF THE COMMONWEALTH AND OTHER COUNTRIES IN WHICH TRAVEL WAS UNDERTAKEN
NIL		


E INTERESTS AND POSITIONS IN CORPORATIONS

 **TIPS:** (i) Declare only if your shareholding was greater than 10% of voting rights in the corporation (ii) You must declare any position (not Shareholder) you held in a Corporation (including not-for-profit corporation) such as Director, whether or not you held shares in the Corporation or the position was a paid position

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F




Select option from this list

If you declare a Position  you held in a Corporation that had a relationship with Council, you MUST complete a Conflict of Interests Disclosure Form in the Councillors Dropbox or located on [Council's Intranet](#)

NAME AND ADDRESS OF EACH CORPORATION IN WHICH I HAD AN INTEREST OR HELD A POSITION AT ANY TIME DURING THE RETURN PERIOD	NATURE OF INTEREST (IF ANY) EG SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY	PRINCIPAL OBJECTS OF CORPORATION (EXCEPT IN CASE OF LISTED COMPANY)
Director Arts on Tour	Director	Director	Assist touring or performing arts across Aust

F INTERESTS AS A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER

 **TIPS:** (i) Declare whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F



Select option from this list



NAME AND ADDRESS OF PROPERTY DEVELOPER	NATURE OF INTEREST (IF ANY) eg SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY
NIL		



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR


- A person making a return under clause 4.21 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.
- For the purposes of clause 19 of this schedule:
 - close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the Electoral Funding Act 2018.
 - property developer has the same meaning as it has in Division 7 of Part 3 of the Electoral Funding Act 2018.

G POSITIONS IN TRADE UNIONS OR PROFESSIONAL OR BUSINESS ASSOCIATIONS	
 A TIP: Do not include general membership but include details of any positions held whether remunerated or not	
If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section G 	Select option from this list
NAME OF EACH TRADE UNION AND EACH PROFESSIONAL OR BUSINESS ASSOCIATION IN WHICH I HELD ANY POSITION (WHETHER REMUNERATED OR NOT) AT ANY TIME DURING THE RETURN PERIOD	DESCRIPTION OF POSITION
NIL	

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

H DEBTS

 **A TIP:** You **do not** need to provide information on (i) the amounts; (ii) debts for less than \$500; (iii) debts to any relative, bank, building society, credit union or other financial institution such as for your home mortgage, credit card or department store

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section H




Select option from this list

NAME AND ADDRESS OF EACH PERSON OR ORGANISATION (CREDITOR) TO WHOM I WAS LIABLE TO PAY ANY DEBT AT ANY TIME DURING THE RETURN PERIOD

NAME OF CREDITOR	ADDRESS OF CREDITOR
NIL	

I DISPOSITIONS OF REAL PROPERTY

 **TIPS:** You must disclose details:

- of each disposal of real property since your last return was made by which you wholly or partly retained the use or benefit of the property or the right to repurchase the property;
- of each disposal of real property by other persons or entities whereby you wholly or partly obtained the use of the property;
- disposal includes –
 - grant of a lease or licence for all or part of the land,
 - mortgage over your land,
 - grant of easement over land by which you retain the ability to use the land,
 - sale of land (or grant of option by you) with (i) a lease or licence granted to you or a right for you to repurchase the land, (ii) or an easement or covenant over the land in favour of you
- creation of an option to purchase land in favour of you;
- creation by you of a charge over your land;
- transfer by you of an interest in your land to a Trustee of a Trust of which you are a beneficiary;
- transfer of land to your spouse or by your spouse to a third party whereby you continue to occupy the land;
- transfer of title of your land subject to you continuing to receive a benefit, e.g. rent from the land.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section I



NIL

Should you require more detailed explanation on the information to be provided in this Section, you should refer to Clauses 188(1) and 188(2) of the Local Government (General) Regulation 2005 or consult your solicitor

➡ 1 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY BY ME AT ANY TIME DURING THE RETURN PERIOD AS A RESULT OF WHICH I RETAINED, EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY OR THE RIGHT TO REACQUIRE THE PROPERTY AT A LATER DATE

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:


➡ 2 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY TO A PERSON BY ANOTHER PERSON UNDER ARRANGEMENTS MADE BY ME, BEING DISPOSITIONS MADE AT ANY TIME DURING THE RETURN PERIOD, AS A RESULT OF WHICH I OBTAINED EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

J DISCRETIONARY DISCLOSURES

 **A TIP:** To be completed if you wish to make any additional disclosures

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and go to Sign and Date to complete this Return



Select option from this list

NIL

MY SIGNATURE:



DATE SIGNED:

18 OCT 2022

NEXT STEPS:

- Ensure that wherever you had nothing to declare, that you have selected the word 'NIL' from the drop-down lists.
- Print the form.
- Sign and date the return.
 - Your form should then be forwarded to the Group Leader Governance via either email governance@bellingen.nsw.gov.au or hard copy to 33 Hyde Street, Bellingen NSW 2460

OPTIONAL STATUTORY DECLARATION:

Did you complete the optional Statutory Declaration on the next page?

If '**YES**', make sure that you have listed the reasons for completing the form and then have your signature witnessed by a Justice of the Peace before submitting your Disclosure of Interest Form.



DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

COMPLETION OF THE FOLLOWING STATUTORY DECLARATION IS **OPTIONAL**

The declaration should be completed only if you want to withhold your place of living from the version of your Return which is made available for public inspection. Reasons for withholding your place of living must be detailed in the declaration.

STATUTORY DECLARATION

Request for Protection of Privacy (place of living) Local Government Act 1993, Section 739

I,
of

in the State of New South Wales, do solemnly and sincerely declare as follows –

I request that my Annual Return of Disclosure of Interests and Other Matters that is available, or is to be made available, for public inspection by or under the Local Government Act 1993 be prepared or amended so as to omit or remove any matter that would disclose, or discloses, my place of living.

I consider that the disclosure of my place of living would place, or places, my personal safety, or the personal safety of members of my family, at risk for the reason(s) that –

LIST YOUR REASONS HERE -

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act, 1900.

Subscribed and declared at:

This day of

20.....

My Signature

before me:

I, a JP for NSW certify
(Full name of JP) (JP Registration Number)

(Tick a box that applies)

- 1 ☐ I saw the face of the declarant
☐ I did not see the face of the declarant because he/she was wearing a face covering, but I am satisfied that he/she had a special justification for not removing it, and

(Tick a box that applies)

- 2 ☐ I have known the person for at least 12 months
☐ I confirmed the person's identity with
(Describe identification document relied on [PTO])

(Signature of JP)

(Date)

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR



NOTES FOR COMPLETING THE OPTIONAL STATUTORY DECLARATION

A person's identity can be confirmed with any one of the following approved identification documents, unless the document has expired or been cancelled. However, an Australian passport is acceptable if it expired no more than 2 years ago –

- a driver's licence or permit with a photograph, whether issued in Australia or another country
- a NSW photo card issued under Photo Card Act 2005
- an Australian proof of age card which contains the person's photograph
- an Australian passport (either current or expired less than 2 years ago)
- a passport or similar document with the person's photograph and signature issued by another country or by the United Nations
- a national identity card with the person's photograph and signature issued by another country or the United Nations (with an English language translation if not in English)
- an Australian citizenship certificate
- a foreign citizenship certificate (with an English language translation if not in English)
- a birth certificate or birth extract, whether issued in Australia, another country or by the United Nations (with an English language translation if not in English)
- a Centrelink pension card
- a credit card or passbook
- an account from a bank, building society or credit union, or statement of account up to one year old
- a Medicare card, pension concession card, Department of Veteran's Affairs entitlement card or other entitlement card issued by the Federal or any State Government
- an electoral enrolment card or other evidence of enrolment as an elector up to 2 years old, or
- a student identity card, or a certificate or statement of enrolment up to 2 years old from an educational institution

A copy of an identification document is acceptable if certified as a true copy by:

- any justice of the peace,
- notary public,
- commissioner of the court for taking affidavits,
- Australian legal practitioner authorised to take and receive any affidavit,
- the NSW Registrar-General,
- a Deputy Registrar-General,
- or other person by law authorised to administer an oath.

The certifier and the witness cannot be the same person.

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
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For further information please read the
Office of Local Government's Self help guide for completion of returns

Ensure that wherever you have nothing to declare, that you have selected the word 'NIL' from the drop-down lists.

MY FULL NAME	GIVEN NAME: LEO	Hauville
RETURN PERIOD: 2021-2022		

A REAL PROPERTY



A TIP: You must include: (i) either the postal addresses OR particulars of title, i.e. Lot and DP (or SP) of properties anywhere in Australia that you had an interest in at any time during the Return Period; (ii) the Nature of your Interest, i.e. Owner, Part Owner, Lessee, Beneficiary, Occupier or Other

Address of each parcel of real property in which I had an interest at any time during the Return Period

Nature of my Interest: Select from the drop-down list



MY PLACE(S) OF RESIDENCE:

No: [REDACTED]	Street: [REDACTED]	Lot & DP:	Part Owner
Suburb: [REDACTED]	State: NSW		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		

OTHER REAL PROPERTY POSTAL ADDRESS DETAILS:

No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		
No:	Street:	Lot & DP:	SELECT FROM LIST BELOW
Suburb:	State:		


If insufficient space, please attach a schedule to this form.

Please tick if adding an attachment ☐

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

B SOURCES OF INCOME

 **A TIP:** Only provide information where the amount of income from an occupation, a Trust or other source, exceeded \$500.

➤ 1 SOURCES OF MY INCOME FROM AN OCCUPATION(S)

(sources, not amounts, of income I received from my Occupation(s) at any time during the Return Period)

Position Held e.g. Labourer, Cadet, Project Officer, Manager, etc.	Name and Address of Employer or Description of Office held (if applicable) If self employed include business name & business address	Name of Partnership (if applicable)
Mayor	Kempsey Shire Council, Tozer St. West Kempsey	

➤ 2 SOURCES OF MY INCOME FROM A TRUST

(sources of income, not amounts, I received from a Trust during the Return Period)

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box




NIL

NAME AND ADDRESS OF SETTLOR  A TIP: The 'Settlor' is the name of a person who created the Trust	NAME AND ADDRESS OF TRUSTEE

➤ 3 OTHER SOURCES OF MY INCOME

(sources of other income, not amounts, I received at any time during the Return Period)

-  **TIPS:** a Other Sources of Income may include income from rental property, investments, business activities, welfare payments;
b You must include a description sufficient to identify the person, property or business activity from whom, or the circumstances in which, that income was received.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box



Refer Below

State Supreannuation - NSW	


C GIFTS

 **A TIP:** Only include description of a single gift or multiple gifts from the same donor, the total value of which exceeded \$500

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section D



NIL

If you declare a gift  then you MUST also complete a Gifts and Benefits Declaration Form available on request from the Group Leader Governance

DESCRIPTION OF EACH GIFT RECEIVED BY ME AT ANY TIME DURING THE RETURN PERIOD	NAME AND ADDRESS OF GIFT DONOR

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

D CONTRIBUTIONS TO TRAVEL

A TIP:

- Relates to the return period
- Do not include payments by Council for your work related travel


If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section E



NIL

NAME AND ADDRESS OF EACH PERSON WHO MADE GREATER THAN \$250 FINANCIAL OR OTHER CONTRIBUTION TO ANY TRAVEL UNDERTAKEN BY ME DURING THE RETURN PERIOD	DATES TRAVEL WAS UNDERTAKEN	NAME OF STATES, TERRITORIES OF THE COMMONWEALTH AND OTHER COUNTRIES IN WHICH TRAVEL WAS UNDERTAKEN


E INTERESTS AND POSITIONS IN CORPORATIONS

 **TIPS:** (i) Declare only if your shareholding was greater than 10% of voting rights in the corporation (ii) You must declare any position (not Shareholder) you held in a Corporation (including not-for-profit corporation) such as Director, whether or not you held shares in the Corporation or the position was a paid position

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F




NIL

If you declare a Position  you held in a Corporation that had a relationship with Council, you MUST complete a Conflict of Interests Disclosure Form in the Councillors Dropbox or located on [Council's Intranet](#)

NAME AND ADDRESS OF EACH CORPORATION IN WHICH I HAD AN INTEREST OR HELD A POSITION AT ANY TIME DURING THE RETURN PERIOD	NATURE OF INTEREST (IF ANY) EG SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY	PRINCIPAL OBJECTS OF CORPORATION (EXCEPT IN CASE OF LISTED COMPANY)

F INTERESTS AS A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER

 **TIPS:** (i) Declare whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section F



NIL


NAME AND ADDRESS OF PROPERTY DEVELOPER	NATURE OF INTEREST (IF ANY) eg SHAREHOLDER	DESCRIPTION OF POSITION (IF ANY) EG DIRECTOR, COMPANY SECRETARY

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

- A person making a return under clause 4.21 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.
- For the purposes of clause 19 of this schedule:
 - close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the Electoral Funding Act 2018.
 - property developer has the same meaning as it has in Division 7 of Part 3 of the Electoral Funding Act 2018.

G POSITIONS IN TRADE UNIONS OR PROFESSIONAL OR BUSINESS ASSOCIATIONS

 **A TIP:** Do not include general membership but include details of any positions held whether remunerated or not

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and move to Section G



NIL


NAME OF EACH TRADE UNION AND EACH PROFESSIONAL OR BUSINESS ASSOCIATION
IN WHICH I HELD ANY POSITION (WHETHER REMUNERATED OR NOT)
AT ANY TIME DURING THE RETURN PERIOD

DESCRIPTION OF POSITION

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH COUNCIL'S GOVERNANCE COORDINATOR

H DEBTS

 **A TIP:** You **do not** need to provide information on (i) the amounts; (ii) debts for less than \$500; (iii) debts to any relative, bank, building society, credit union or other financial institution such as for your home mortgage, credit card or department store

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section H




NIL

NAME AND ADDRESS OF EACH PERSON OR ORGANISATION (CREDITOR) TO WHOM I WAS LIABLE TO PAY ANY DEBT AT ANY TIME DURING THE RETURN PERIOD

NAME OF CREDITOR	ADDRESS OF CREDITOR

I DISPOSITIONS OF REAL PROPERTY

 **TIPS:** You must disclose details:

- of each disposal of real property since your last return was made by which you wholly or partly retained the use or benefit of the property or the right to repurchase the property;
- of each disposal of real property by other persons or entities whereby you wholly or partly obtained the use of the property;
- disposal includes –
 - grant of a lease or licence for all or part of the land,
 - mortgage over your land,
 - grant of easement over land by which you retain the ability to use the land,
 - sale of land (or grant of option by you) with (i) a lease or licence granted to you or a right for you to repurchase the land, (ii) or an easement or covenant over the land in favour of you
- creation of an option to purchase land in favour of you;
- creation by you of a charge over your land;
- transfer by you of an interest in your land to a Trustee of a Trust of which you are a beneficiary;
- transfer of land to your spouse or by your spouse to a third party whereby you continue to occupy the land;
- transfer of title of your land subject to you continuing to receive a benefit, e.g. rent from the land.

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box and move to Section I



NIL

Should you require more detailed explanation on the information to be provided in this Section, you should refer to Clauses 188(1) and 188(2) of the Local Government (General) Regulation 2005 or consult your solicitor

➡ 1 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY BY ME AT ANY TIME DURING THE RETURN PERIOD AS A RESULT OF WHICH I RETAINED, EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY OR THE RIGHT TO REACQUIRE THE PROPERTY AT A LATER DATE

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:

➡ 2 PARTICULARS OF EACH DISPOSITION OF REAL PROPERTY TO A PERSON BY ANOTHER PERSON UNDER ARRANGEMENTS MADE BY ME, BEING DISPOSITIONS MADE AT ANY TIME DURING THE RETURN PERIOD, AS A RESULT OF WHICH I OBTAINED EITHER WHOLLY OR IN PART, THE USE AND BENEFIT OF THE PROPERTY

No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:
No:	Street:	Lot & DP:	Suburb:	State:

DISCLOSURE OF INTERESTS

ELECTRONICALLY COMPLETE THIS FORM, PRINT HARD COPY, SIGN AND LODGE WITH
COUNCIL'S GOVERNANCE COORDINATOR

J DISCRETIONARY DISCLOSURES

 **A TIP:** To be completed if you wish to make any additional disclosures

If you have Nothing to Declare, select the word 'Nil' in the adjacent Box
and go to Sign and Date to complete this Return



NIL

MY SIGNATURE:

DATE SIGNED:

18/10/2022

NEXT STEPS:

- Ensure that wherever you had nothing to declare, that you have selected the word 'NIL' from the drop-down lists.
- Print the form.
- Sign and date the return.
 - Your form should then be forwarded to the Group Leader Governance via either email governance@bellingen.nsw.gov.au or hard copy to 33 Hyde Street, Bellingen NSW 2460

OPTIONAL STATUTORY DECLARATION:

Did you complete the optional Statutory Declaration on the next page?

If 'YES', make sure that you have listed the reasons for completing the form and then have your signature witnessed by a Justice of the Peace before submitting your Disclosure of Interest Form.