

Mid North Coast  
Joint Organisation

**mncjo**



# Minutes for the MNCJO BOARD MEETING

**Date:** 3 March 2023

**Location:** MS Teams

**Time:** 9:32 AM





**1 ATTENDANCE**

**Voting Members:**

Mayor Leo Hauville, Mayor Kempsey Shire Council,  
Mayor Steve Allan Bellingen Shire Council – Joined the meeting at 9:35am  
Mayor Peta Pinson, Port Macquarie Hastings Council

**Non-Voting Members:**

Mark Griffioen, Acting General Manager, Bellingen Shire Council and MNCJO Acting Executive Officer,  
Craig Milburn General Manager, Kempsey Shire Council (left at 10am)  
Dr Clare Allen, Chief Executive Officer Port Macquarie  
Liz Fairweather Project Manager MNCJO

**In attendance:**

Louise McMeeking, Director Regional North Coast, Regional NSW  
Michael Thurston, General Manager, Destination North Coast  
Anita Gambhir, Council Engagement Manager, Office Local Government  
Kieren Dell, Chair, RDA Mid North Coast  
Brad Crispin, Transport NSW  
Keary Pearse, Housing Matter Action Group  
Rebecca Richardson, Urbanista

**2 ACKNOWLEDGEMENT OF COUNTRY**

Mid North Coast Joint Organisation acknowledges the various people as the Traditional Custodians of the land on which we live, work and learn. We pay our respects to Elders past, present and emerging

**3 APOLOGIES**

Nil

**4 DECLARATION OF PECUNIARY AND NON PECUNIARY INTEREST**

Nil

**5 MINUTES - MNCJO BOARD**



Item 5.1

Subject MINUTES - MNCJO BOARD - Ordinary Meeting - 25 November 2022

MINUTES - MNCJO BOARD - Extraordinary Meeting - 14 December 2022

Presented by Chair

That the MNCJO Board adopt the attached Minutes for the Ordinary Meeting - 25 November 2022 and the Extraordinary Meeting - 14 December 2022

Resolved: Cr Hauville/Cr Pinson

CARRIED: 3/0  
AGAINST: NIL

**6 BUSINESS ARISING**

Item 6.1

Subject Confidential Report - Role of Executive Officer

Presented by Mark Griffioen, Acting General Manager

That the Board:

1. move agenda item 6.1 to the end of the agenda

Resolved: Cr Hauville/Cr Pinson

CARRIED: 3/0  
AGAINST: NIL

**7 MINUTES - MNCJO GMAC**

Item 7.1

Subject MINUTES - MNCJO GMAC - 10 February 2023

Presented by Chair



That the MNCJO BOARD receive and note that attached MINUTES - MNCJO GMAC - 10 February 2023

Resolved: Cr Hauville/Cr Pinson

CARRIED: 3/0  
AGAINST: NIL

**8 MNCJO PROJECT UPDATES**

**Item 8.1**

**Subject** Community Land Trust - Proof of Concept

**Presented by** Liz Fairweather, Project Manager

Discussion from all Mayors regarding housing crisis and need for this research.  
Acknowledgment of Housing Matters and Kerry Pearse's role.

Presentation to GMAC and Board

That MNCJO Board:

1. Adopt the Proof Of Concept, and
2. Make the Proof of Concept publicly available to support its progression and implementation by interested councils, organisations and groups.
3. Request a presentation is made to the GMAC and Board of the MNCJO

Resolved: Cr Hauville/Cr Allan

CARRIED: 3/0  
AGAINST: NIL

Rebecca Richardson and Kerrie Pearse left the meeting

**Item 8.2**

**Subject** Simtables for Community Empowerment

**Presented by** Liz Fairweather, Project Manager

That the MNCJO Board note the update report on the Simtable for Community Empowerment project.

Resolved: Cr Hauville/Cr Pinson



CARRIED: 3/0  
AGAINST: NIL

9 SPEAKERS

Nil

10 OTHER JO FORUMS

Item 10.1

Subject CONFIDENTIAL (EMBARGO) - Minutes of Funding Advisory Committee

Presented by Liz Fairweather, Project Manager

Cr Pinson noted this item is no longer confidential as the embargo has been lifted.

That the MNCJO Board note the minutes of the inaugural funding Advisory Committee.

Resolved: Cr Hauville/Cr Allan

CARRIED: 3/0  
AGAINST: NIL

11 STANDING UPDATES

Item 11.1

Subject Office of Local Government - Anita Gambhir

Presented by Chair - Anita

That MNCJO BOARD receive and note this report.

Resolved: Cr Allan/Cr Pinson

CARRIED: 3/0  
AGAINST: NIL

Item 11.2

Subject Regional NSW - Louise McMeeking

Presented by Louise McMeeking



R NSW open grants programs:

Program name	Closing date
Regional Job Creation Fund - Round 3 EOI	6 March 2023
CLIRP - Community Assets Program (CAP)	27 March 2023 (2pm)
Regional Media Fund	11 April 2023
Growing Regional Economies Fund	23 May 2023
Regional Skills Relocation Grant - Round 2	15 Dec 2023
Regional Investment Attraction Fund (RIAF) - Stream 2	31 Dec 2024

Successful MNCJO Business Case and Strategy Development Fund

2023 Updated REDS for Coffs Coast and Hasting Macleay are on the [NSW Regional website](#)

RL Executive forum to be held 28 May. GMs will be invited

That MNCJO BOARD receive a verbal update

Resolved: Cr Pinson/Cr Allan

CARRIED: 3/0  
AGAINST: NIL

Cr Pinson excused herself, Cr Allan assumed the Chair at 10.06am

Cr Pinson resumed the Chair at 10:13am

Item 11.3

Subject Destination North Coast - Michael Thurston

Presented by Michael Thurston

That MNCJO Board receive and note the attached update from Destination North Coast.

Resolved: Cr Pinson/ Cr Hauville

CARRIED: 3/0  
AGAINST: NIL

Louise McMeeking left the meeting at 10:19

Item 11.4



Subject Regional Development Australia - Kerry Grace

Presented by Kerry Grace

That MNCJO Board receive and note the attached update from Regional Development Australia - Kerry Grace

Resolved: Cr Allan/ Cr Hauville

CARRIED: 3/0

AGAINST: NIL

## 12 REPORTS FOR THIS MEETING

### Item 12.1

Subject Audit Risk and Improvement Committee Charter and operation

Presented by Liz Fairweather, Project Manager

That the MNCJO Board:

1. Adopt the MNCJO Audit Risk and Improvement Committee Charter
2. Endorse payment of \$2,400 per meeting; and
3. Authorise the MNCJO Executive Officer provide secretariat support to the MNCJO ARIC

Resolved: Cr Allan/ Cr Hauville

CARRIED: 3/0

AGAINST: NIL

## 6 BUSINESS ARISING

### Item 6.1

Subject Confidential Report - Role of Executive Officer

Presented by Mark Griffioen, Acting General Manager

That the Board move into a Confidential meeting pursuant to Section 10A of the Local Government Act (1993).

Resolved: Cr Allan/ Cr Hauville



1. CARRIED: 3/0  
AGAINST: NIL

That the Board move out of Confidential meeting pursuant to Section 10A of the Local Government Act (1993).

Resolved: Cr Allan/ Cr Pinson

CARRIED: 3/0

AGAINST: NIL

The Board:

1. note the details of this report in relation to the resourcing required for the Joint Organisation.
2. recruit to the position of Executive Officer on a fix term contract for a period of 1 year at a resourcing level 0.5 Full Time Equivalent.

Resolved: Cr Allan/ Cr Hauville

CARRIED: 3/0

AGAINST: NIL

13 GENERAL BUSINESS

Nil

Meeting Closed 10.51am